

August 13, 2024

7:00 PM

Council Chambers

ATTENDEES:

Mayor	L. Kelly Jones
Council Member	Phillip Poole
Council Member	Teddy Berdan
Council Member	Immy Khan – Attended remotely
Council Member	Robert Fitzgerald
Council Member	Halden Griffith
City Administrator/Sec	Brandy Barrett
Police Chief	Kevin Reaves
Deputy City Secretary	Elisa Hickey
City Attorney	Sarah Ross

ABSENT:

CALL TO ORDER by Mayor Jones at 7:00 PM

INVOCATION was given by Cody Morse.

PLEDGE OF ALLEGIANCE was led by Mayor Jones.

REGULAR SESSION:

1. MOTION to approve the agenda.

- **MADE BY:** Halden Griffith. **SECOND:** Phillip Poole.
- **Motion passed** by a vote of 5 Ayes and 0 Nays.

2. Approval of the Consent Agenda:

All matters listed as Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

A. Approval of the Minutes:

- Council Meeting – July 9, 2024

B. Approval of the Financial Reports:

- TexPool Report
- TexStar Report
- A/P Disbursements

BALANCES	GENERAL	WATER	CRIME CONTROL	CAPITAL PROJECTS	DEBT SERVICE	STREET	WRA	HCGC	GAS ROYALTIES
Jul-24									
Revenue *	\$234,153	\$175,450	\$63,955	\$1,200	\$241	\$31,977	\$33,961	\$227,230	\$0
Disbursement *	\$234,451	\$100,527	\$216,283	\$7,145	\$1,575	\$11,219	\$17,833	\$184,425	\$0
Cash on Hand	\$225,453	\$278,955	\$442,176	\$201,039	\$1,349	\$376,371	\$118,260	\$542,933	\$320,329
TexPool	\$5,106,524	\$130,975	\$0	\$267,023	\$53,574	0	\$379,268	0	0
TexStar	\$770,453	\$1,659,279	\$160,330	\$427,546	\$137,920	0	\$231,967	\$1,047,316	\$2,137,815

* Month end postings/JEs and bank reconciliation pending.

C. Resolution 2024-08 approving the negotiated settlement between the Atmos Cities Steering Committee and Atmos Energy Corp, Mid-Tex Division regarding the Company’s 2024 Rate Review Mechanism Filing. (This is an annual recommendation from legal team serving Steering Committee of Cities Served by Atmos (ACSC) of which we are a member.)

MOTION to approve the Consent Agenda.

- **MADE BY:** Phillip Poole. **SECOND:** Halden Griffith.
- **Motion passed** by a vote of 5 Ayes and 0 Nays.

3. **STAFF UPDATES:** *The Department Directors recapped their monthly reports.*

4. **MAYOR'S REPORT** *Mayor Jones provided a recap of his previous 30 days in office.*

5. **COMMITTEE UPDATES:** *The following meetings were held in the previous 30 days:*

- Finance and Long-Range Planning Board Meeting

6. **PUBLIC INFORMATION/ANNOUNCEMENTS**

A. Announcements and Proclamations

B. Meetings

- Planning and Zoning Commission, September 3rd at 6pm
- Regular Council meeting, September 10th at 7pm
- Special Council meeting, September 17th at 6pm

C. Citizen Comments

- The following spoke:
 - Brian Libbey, 5853 Straley Ave

7. **Public Hearings, Briefings and Action Items:**

A. Mayor Jones

Discuss and take action on to appoint Mike Ward, CPA as the auditor for Fiscal Year 2024. (*An RFP was used; however, the responding auditor has since withdrawn from consideration. Mr. Ward has completed the city audit for the prior two years.*)

MOTION to authorize the mayor to execute a contract appointing Mike Ward, CPA as the auditor for Fiscal Year 2024 pending he agree to a timely audit and to present the findings to council in person.

- **MADE BY:** Halden Griffith. **SECOND:** Phillip Poole.
- **Motion passed** by a vote of 5 Ayes and 0 Nays.

B. Mayor Jones

Review and discuss the proposed FY 2024-2025 budget and tax rate. (*The complete budget and tax rate must be approved by the council no later than September 30th following two public hearings. The first public hearing will be held on September 10th at 7:00pm and the second on September 17th at 6:00pm. Citizens are encouraged to review and provide input to the proposed budgets and tax rates throughout the budget process. The proposed budget is based on the current tax rate of \$0.475/100 of valuation. This budget will raise more total property taxes than last year's budget by \$152,582 and of that amount \$61,933 is tax revenue raised from new property added to the tax roll this year.*)

- **No action was taken, the proposed budget was reviewed and discussed.**

C. Mayor Jones

Discuss and take action on the Golf and Parks Advisory Board recommendation to paint the T- 33 in the livery of its last active-duty station in Point Mugu and review options to finish the project. (The current livery is accurate for its last active-duty station. No quotes have been submitted after multiple attempts.)

- **No action was taken, as Councilman Fitzgerald is in discussions with a former Lockheed Martin employee about doing the work and will give an update at the next meeting.**

D. Mayor Jones

Discuss and take action to authorize the mayor to execute a contract with JR West Concrete, LLC in an amount not to exceed \$1,904,671, which is the bid amount plus 20% to cover any required change orders. (*The bid process was completed, and this firm has been vetted and recommend by the city engineers.*)

MOTION to authorize the mayor to execute a contract with JR West Concrete, LLC in an amount not to exceed \$1,904,671, which is the bid amount plus 20% to cover any required change orders.

- **MADE BY:** Phillip Poole. **SECOND:** Robert Fitzgerald.
- **Motion passed** by a vote of 4 Ayes and 1 Nays (Khan).

E. Mayor Jones

Review, discuss and take action on audio & visual capability to support live streaming and storage of audio & visual recordings for long-term citizen access.

- **No action was taken, and Council directed staff to narrow the scope to only video/audio capabilities.**

F. Councilman Khan

Discuss and consider possible action to remove the City Secretary/City Administrator from the City Secretary position in accordance with Tex. Loc. Gov't Code § 22.077.

- Kay Lewis, 5833 Carb Drive – spoke on this topic

MOTION to remove City Secretary from current City Secretary/City Administrator position.

- **MADE BY:** Immy Khan. **SECOND:** None.
- **Motion died** for lack of a second.

- **No action was taken, as Council was advised by the city attorney to delay action on this item until a replacement could be named.**

G. Councilman Khan

Discuss and consider possible action setting the salary range for the City Administrator position.

- **No action was taken on this item and Council directed staff to conduct a compensation study for City Administrators and City Secretaries to be delivered one week before the next council meeting.**

H. Councilman Khan

Discuss and consider possible action setting the salary range for the City Secretary position.

- **No action was taken on this item.**

I. Councilman Khan

Discuss and take action on Resolution 2024-09 replacing Michael Coleman and appointing Teddy Berdan, to represent the City of Westworth Village on the Regional Coordination Committee. *(Michael Coleman currently serves as the RCC Board Chairman in a term that expires in January.)*

MOTION to replace Michael Coleman and appoint Teddy Berdan, to represent the City of Westworth Village on the Regional Coordination Committee, effective immediately.

- **MADE BY:** Immy Khan. **SECOND:** None.
- **Motion died** for lack of a second.

- **Councilman Griffith directed staff to place this item on the January agenda.**

J. Councilman Khan

Discuss and take action on police department compensation and benefits, to ensure a full staff can be hired and maintained.

- Sarah Jones, 5868 Pollard – spoke during this item
- **No action was taken on this item, Councilman Berdan directed staff to present a report at next meeting projected the budget numbers for a 15% raise and un-funding of two police positions.**

EXECUTIVE SESSION:

Mayor Jones convened in closed executive session at 9:22 PM to deliberate the following items:

A. Consultation with attorney pursuant to Texas Government Code Section 551.071.

- Receive legal advice and discuss status of the Blue Atlantic tax refund litigation.
- Receive legal advice and discuss status of the Burgess property condemnation.
- Receive legal advice and discuss status of the MedStar Interlocal Agreement, potential litigation, new Interlocal Agreements, and contracts, as a result of Fort Worth's actions to dissolve the existing interlocal agreement and takeover emergency medical (ambulance) services.

Mayor Jones re-convened in open session at 9:38 PM. No action was taken.

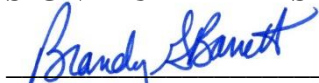
The meeting was adjourned at 9:38 PM by Mayor Jones.

MINUTES APPROVED BY:



L. Kelly Jones, Mayor

SIGNATURE ATTESTED BY:



Brandy G. Barrett, TRMC

City Administrator/City Secretary