



May 14, 2024

7:00 PM

Council Chambers

ATTENDEES: Mayor L. Kelly Jones
Council Member Phillip Poole
Council Member Brian Libbey - outgoing
Council Member Teddy Berdan - incoming
Council Member Michael Dingman
Council Member Robert Fitzgerald
Council Member Halden Griffith
City Administrator/Sec Brandy Barrett
Police Chief Kevin Reaves
Deputy City Secretary Elisa Hickey
City Attorney Julie Doshier

ABSENT:

CALL TO ORDER by Mayor Jones at 7:01 PM

INVOCATION was given by Councilman Libbey.

PLEDGE OF ALLEGIANCE was led by Mayor Jones.

REGULAR SESSION:

1. MOTION to approve the agenda with the removal of Items D-M and Item A from the executive session.

- MADE BY: Phillip Poole. SECOND: Halden Griffith.
Motion passed by a vote of 5 Ayes and 0 Nays.

2. Approval of the Consent Agenda:

All matters listed as Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

A. Approval of the Minutes:

- Special Council Meeting - April 9, 2024
Council Meeting - April 9, 2024
Special Council Meeting - April 30, 2024

B. Approval of the Financial Reports:

- TexPool Report
TexStar Report
A/P Disbursements

Table with 10 columns: BALANCES, GENERAL, WATER, CRIME CONTROL, CAPITAL PROJECTS, DEBT SERVICE, STREET, WRA, HCGC, GAS ROYALTIES. Rows include Apr-24 Revenue, Disbursement, Cash on Hand, TexPool, and TexStar.

\* Month end postings/JEs and bank reconciliation pending. The CCPD revenue is a JE posting error that should be a positive the correction will be posted in May

**MOTION to approve the Consent Agenda.**

- **MADE BY:** Phillip Poole. **SECOND:** Robert Fitzgerald.
- **Motion passed** by a vote of 5 Ayes and 0 Nays.

**3. Action Items**

**A. Mayor Jones**

Discuss and take action to adopt Ordinance 508, Canvassing Returns and Declaring Results of the General Election held on May 4, 2024, for Council Places 2, 3, and 4. *(The ability to canvass the election and declare results is dependent on Tarrant County Elections office, if the election results cannot be canvassed, a special council meeting can be called, or action postponed to the June 11<sup>th</sup> meeting.)*

**MOTION to adopt Ordinance 508, Canvassing Returns and Declaring Results of the General Election held on May 4, 2024, for Council Places 2, 3, and 4 with the modification changing the vote count from 440 to 443 and for the recount requested by Councilman Dingman to be completed electronically.**

- **MADE BY:** Phillip Poole. **SECOND:** Mike Dingman.
- **Motion passed** by a vote of 5 Ayes and 0 Nays.

**B. Mayor Jones**

Discuss and take action to adopt Ordinance 509, Canvassing Returns and Declaring Results of the Special Election held on May 4, 2024, to reauthorize the street maintenance sales tax, at a rate of ¼ percent for a 10-year period and to reauthorize the Crime Control and Prevention District Sales Tax, at rate of ½ percent for a 20-year period. *(The ability to canvas the election and declare results is dependent on Tarrant County Elections office, if the election results cannot be canvassed, a special council meeting can be called, or action postponed to the June 11th meeting.)*

**MOTION to adopt Ordinance 509, Canvassing Returns and Declaring Results of the Special Election held on May 4, 2024, to reauthorize the street maintenance sales tax, at a rate of ¼ percent for a 10-year period and to reauthorize the Crime Control and Prevention District Sales Tax, at rate of ½ percent for a 20-year period with the modification of changing the vote count from 440 to 443.**

- **MADE BY:** Phillip Poole **SECOND:** Halden Griffith.
- **Motion passed** by a vote of 5 Ayes and 0 Nays.

**C. Mayor Jones**

Acknowledgements of excellent service and presentations to outgoing council members.

- Councilman Libbey addressed the room and was presented with an appreciation award.

**D. Mayor Jones**

Administer the Oath of Office, issuing Certificates of Election to the elected. *(This action will only take place once the Ordinance canvassing returns and declaring results is adopted.)*

- Councilman Teddy Berdan took the Oath of Office, administered by Mayor Jones, and addressed the room.
- Councilman Fitzgerald took the Oath of Office, administered by Mayor Jones, and addressed the room.

**RECESS:** A recess was taken at 7:35 PM. The meeting was called back to order at 7:42 PM

**4. STAFF UPDATES:** *The Department Directors recapped their monthly reports.*

- During the Police Department report, Chief Reaves honored Sergeant Stuart Darby for his many years serving the city ahead of his upcoming retirement.

**5. MAYOR'S REPORT** *(A recap of the mayor's previous 30 days in office)*

**6. COMMITTEE UPDATES:** *(A recap of the meetings in the prior month.)*

**7. PUBLIC INFORMATION/ANNOUNCEMENTS**

**A. Announcements and Proclamations**

- Declaring the month of May 2024, as Military Appreciation Month
- Declaring National Police Week, May 12-18, 2024
- Declaring National Emergency Medical Services Week, May 19-25, 2024
- Declaring National Public Works Week, May 19-24, 2024
- Volunteer Committee Service applications are available online or at city hall.

**B. Meetings**

- Planning and Zoning Commission, June 4<sup>th</sup> at 6pm
- CCPD/Public Safety, June 6<sup>th</sup> at 6pm
- WRA Board meeting, June 6<sup>th</sup> at 7pm
- Regular Council meeting, June 11<sup>th</sup> at 7pm

**C. Citizen Comments**

- The following spoke:
  - Virginia Zwick, 305 Kenshire
  - Sharon Vega, 5812 Straley Ave
  - Mike Howell, 2640 Wayside Ave
  - Immy Khan, 5836 Carb Dr
  - Halden Griffith, 200 Sky Acres
  - Jordan Johnson, 2204 Hillcrest
    - Councilman Griffith requested this comment be transcribed into the record: "Jordan Johnson, and I was here to support my friend Immy, but I have one comment as a citizen of Tarrant County and I just want to put it on the record that I take exception to the request for a recount just as an administrative procedural process. I feel like it undermines our county election process and I would really like to know who filed the request. Is it an accusation that our county machines or process made a mistake or is it a personal attack? I think it's kind of silly. Immy should have been sworn in. It's a waste of money. It's a waste of everyone's time. I just ... I just don't think it's fair and I think that needs to be put down on the record. We ... we've got some sensitive issues and the last thing we need is someone undermining the confidence in our elections for no reason other than to delay."

**8. Public Hearings, Briefings and Action Items:**

**A. Mayor Jones**

Discuss and take action on the Golf and Parks Advisory Board recommendation to paint the T-33 in the livery of its last active-duty station in Point Magoo and review options to finish the project. *(The current livery is accurate for its last active-duty station. No quotes have been submitted after multiple attempts.)*

- **This item was pushed to the next council meeting agenda.**

**B. Mayor Jones**

Discuss and take action on the Fiscal Year 2022-2023 audit completed by Mike Ward Accounting and Financial Consulting, PLLC. *(The full audit report has been included in the agenda packet.)*

- During discussion it was noted that this would be the last year this firm would perform the audit and an RFP was being published to search for a new firm.

**MOTION to accept the Fiscal Year 2022-2023 audit completed by Mike Ward Accounting and Financial Consulting, PLLC.**

- **MADE BY:** Phillip Poole. **SECOND:** Halden Griffith.
- **Motion passed** by a vote of 5 Ayes and 0 Nays.

**C. Mayor Jones**

Review and discuss the budget process and meeting schedule for FY 2024-2025.

- Mayor Jones overviewed the city's budgeting schedule and process.

**D. Councilman Griffith**

Review, discussion, and consideration of action on the process of re-establishing an individual office of city secretary.

- **This item removed from agenda.**

**E. Councilman Griffith**

Discussion and consideration of action on the process of hiring a public information officer.

- **This item was removed from the agenda.**

**F. Councilman Griffith**

Review, discussion, and consideration of action regarding the supervisory authority over and/or duties of the city administrator.

- **This item was removed from the agenda.**

**G. Councilman Griffith**

Review, discuss and take action on re-establishing the finance committee to be called the Westworth Village Finance, Budget and Audit Committee, along with review of the budgeting process.

- **This item was removed from the agenda.**

**H. Councilman Griffith**

Review, discuss and take action on the function and appointed members of the WRA and Golf & Parks Board regarding the oversight and advisory of parks, recreation, Hawks Creek Golf Club.

- **This item was removed from the agenda.**

**I. Councilman Griffith**

Review, discuss and take action on the committee, board and commission appointment process, as well as the appointment, re-appointment and removal of members. *(Per Ordinance 1.03.004, it is the responsibility of the city council to create and abolish committees, appoint members, and establish membership and duties as it may see fit.)*

- **This item was removed from the agenda.**

**J. Councilman Griffith**

Discuss and take action to appoint a Mayor Pro tem.

- **This item was removed from the agenda.**

**K. Councilman Griffith**

Review, discuss and take action on audio & visual capability to support live streaming and storage of audio & visual recordings for long-term citizen access.

- **This item was removed from the agenda.**

**L. Councilman Griffith**

Receive an update and discuss the update on Under Par Life, “donut hole”.

- **This item was removed from the agenda.**

**M. Councilman Griffith**

Review and discuss code compliance, third-party costs, service levels, ordinance enforcement.

- **This item was removed from the agenda.**

**EXECUTIVE SESSION:**

**Mayor Jones convened in closed executive session at 8:46 PM to deliberate the following items:**

**A. Deliberation of personnel matters pursuant to Texas Local Government Code Section 551.074.**

- The office of the city secretary/city administrator duties and evaluation.
  - **This item was removed from the agenda.**

**B. Consultation with attorney pursuant to Texas Government Code Section 551.071.**

- Receive legal advice and discuss status of the Blue Atlantic tax refund litigation.
- Receive legal advice and discuss status of the St. Anne & St. Joachim, LLC litigation.
- Receive legal advice and discuss status of the MedStar Interlocal Agreement & potential litigation in anticipation of Fort Worth’s withdrawal from the agreement.

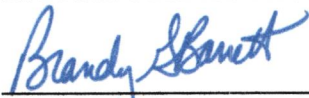
**Mayor Jones re-convened in open session at 9:11 PM. No action was taken.**

**The meeting was adjourned at 9:11 PM by Mayor Jones.**

**MINUTES APPROVED BY:**

  
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**L. Kelly Jones, Mayor**

**SIGNATURE ATTESTED BY:**

  
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**Brandy G. Barrett, TRMC**  
City Administrator/City Secretary

