



City of Westworth Village  
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FINANCE COMMITTEE MEETING MINUTES

TUESDAY  
AUGUST 14, 2018  
TIME: 6:00 PM

MUNICIPAL COMPLEX  
COUNCIL CHAMBERS  
311 BURTON HILL ROAD

**ATTENDEES:**

Chair	Kelly Jones
Member	John Davies
Member	Dan Novak
Member	Tiffany Aller
Member	Sharon Schmitz
Ex-Officio Member	Michael Coleman (via video teleconference)
City Secretary	Brandy Barrett
City Administrator	Sterling Naron
Chief of Police	Kevin Reaves
Planning & Zoning Chair	Melva Campbell

**ABSENT:**

**CALLED TO ORDER at 6:01pm by Mayor Pro Tem Kelly Jones, Chair.**

**Action Items:**

**A. Approval of Minutes**

**MOTION to approve the minutes of the Finance Committee meeting on July 10, 2018.**

- **MADE BY:** Tiffany Aller. **SECOND:** Sharon Schmitz.

**Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

**B. Review and discuss the FY 2017-2018 YTD Variance Report.**

- Sterling Naron reviewed the variance report, including cash on hand and disbursements.
- Chairman Jones and Council members thanked Sterling for working on the variance report, however they asked that it could be further modified to remove any line item variance that is less than \$1000 even if it was over or under the 10% threshold, provided Sterling did not see any issues that the Finance Committee needed to address. Acknowledging their request, Sterling also provided an update on the Incode Software update and how the budgeting process will be in the next fiscal year.
- No action was taken.