



CALL TO ORDER

CITIZEN COMMENTS

This is an opportunity for citizens to address the board on any matter posted on the agenda or over which the board has authority. Citizens may speak up to three (3) minutes or the time limit determined by the presiding officer.

PUBLIC HEARING, BRIEFING AND ACTION ITEMS:

- A. Approval of the Minutes** from the WRA meeting on June 20, 2024.
- B.** Review and discuss the Fiscal Year to Date 2023-2024 revenue and expenses.
- C.** Discuss and take action on the Fiscal Year 2024-2025 proposed budget.
- D.** Next meeting will be schedule as needed.

ADJOURN

The WRA Board reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meeting Act. A quorum of other committee, board and commission members may be present at this meeting; no action will be taken by them.

This facility is wheelchair accessible and handicapped parking spaces are available. Requests for accommodations for the hearing impaired must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (817) 710-2526 for assistance.

A quorum of the council will be present at this meeting; however, no council discussion or action will be taken. I certify that the above notice was posted on the bulletin board at the Westworth Village City Hall, 311 Burton Hill Road, Westworth Village, Texas on this, the 5th day of June 2024, at 7pm, in accordance with Chapter 551 of the Texas Government Code.

Brandy G. Barrett, TRMC
City Administrator/City Secretary





June 20, 2024

7:00 PM

Council Chambers

Table with 3 columns: Role, Name, and Title. Rows include ATTENDEES (President, Board Member, City Administrator/ Secretary, Mayor, Police Chief) and ABSENT (Board Member).

CALLED TO ORDER at 7:08 PM by President Melissa Huffman.

CITIZEN COMMENTS:

- No citizen comments were made.

ACTION ITEMS

- A. Approval of the minutes from the WRA Meeting on October 10, 2023. MOTION to approve the minutes of the WRA Meeting on October 10, 2023.
B. Discuss and take action to appoint a Vice President, to complete the term ending September 2024.
C. Discuss and take action to appoint a Treasurer, to complete the term ending September 2024.
D. Discuss and take action to appoint a Secretary, to complete the term ending September 2024.
E. Review and discuss the Fiscal Year to Date 2023-2024 revenue and expenses.

- F.** Review and discuss the Fiscal Year 2024-2025 preliminary budget.
- Discussion item only, no action was taken.

G. Next WRA meeting scheduled on July 10, 2024.

ADJOURNED at 7:40 PM by President Huffman.

MINUTES APPROVED BY on this, the 20th day of June 2024.

Melissa Huffman, President

SIGNATURE ATTESTED BY:

Brandy G. Barrett, TMCA
City Administrator / City Secretary

ACCT		FYTD 2024	Budget 2024	Proposed 2025	Proposed 2026	CURRENT PROPOSED BUDGET NOTES	Long Term Budget Notes
Economic Development Sales Tax Fund (WRA) Revenue							
Sales Tax							
08-500-520010	WRA Sales Tax	\$ 285,986	\$ 331,955	\$ 384,796	\$ 388,644	Rolling actual 12 months plus 1% as of June	
Total Sales Tax		\$ 285,986	\$ 331,955	\$ 384,796	\$ 388,644		
Additional Revenue							
08-500-525011	Interest Earned	\$ 14,795	\$ 5,000	\$ 5,000	\$ 5,000		
Total Additional Revenue		\$ 14,795	\$ 5,000	\$ 5,000	\$ 5,000		
Miscellaneous Revenue							
08-500-565001	Misc Revenue	\$ 788	\$ -	\$ -	\$ -		
08-500-565010	Sale of WRA Property	\$ -	\$ -	\$ -	\$ -		
Total Miscellaneous Revenue		\$ 788	\$ -	\$ -	\$ -		
Total WRA Revenue		\$ 301,568	\$ 336,955	\$ 389,796	\$ 393,644		
Economic Development Sales Tax Fund (WRA) Expenses							
Building Parks & Landscape Expenses							
Payroll							
08-607-610001	Salary reimbursement to GF	\$ 46,990	\$ 91,325	\$ 88,399	\$ 88,149		
Total Payroll		\$ 46,990	\$ 91,325	\$ 88,399	\$ 88,149		
Equipment							
08-607-625001	Equipment	\$ -	\$ 2,000	\$ 2,000	\$ 2,000		weed eater, chain saw etc.
08-607-625004	Equipment Maintenance	\$ -	\$ 500	\$ 500	\$ 500		
08-607-625007	Small Tools	\$ 200	\$ 500	\$ 500	\$ 500		special playground equipment tools (tamper resistant)
08-607-625015	City Parks	\$ 23,600	\$ 5,000	\$ 25,000	\$ 5,000	MCP add an ADA & dog water fountain	
Total Equipment		\$ 23,800	\$ 8,000	\$ 28,000	\$ 8,000		
Professional Services							
08-607-630017	City Landscape Maintenance	\$ 60,620	\$ 60,000	\$ 65,000	\$ 65,000		
08-607-630018	Storage space; equipment/records	\$ 1,500	\$ 26,000	\$ 26,000	\$ 28,000		transferred balance in August
08-607-630019	Community Events	\$ -	\$ -	\$ 5,000	\$ 5,000	NEW GL ITEM	
Total Professional Services		\$ 62,120	\$ 86,000	\$ 96,000	\$ 98,000		
Vehicle Expense							
08-607-640001	Gasoline	\$ 590	\$ 500	\$ 500	\$ 500		
08-607-640002	Vehicle/Equipment Maint	\$ -	\$ 500	\$ 500	\$ 500		
Total Vehicle Expense		\$ 590	\$ 1,000	\$ 1,000	\$ 1,000		
Capital Expense							
08-607-650003	Equipment Rental	\$ -	\$ 3,000	\$ 3,000	\$ 3,000		
Total Capital Expense		\$ -	\$ 3,000	\$ 3,000	\$ 3,000		

ACCT	FYTD 2024	Budget 2024	Proposed 2025	Proposed 2026	CURRENT PROPOSED BUDGET NOTES	Long Term Budget Notes
Total Building Parks & Landscape Expenses	\$ 71,379	\$ 103,325	\$ 120,399	\$ 100,149		
WRA Administration Expenses						
Payroll						
08-680-610001 Salary reimbursement to GF	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000		
Total Payroll	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000		
Professional Services						
08-680-630002 Legal & Professional	\$ 281,777	\$ 50,000	\$ 50,000	\$ 50,000		
08-680-630005 Audit Expense	\$ -	\$ 6,000	\$ 6,000	\$ 6,000		
Total Professional Services	\$ 281,777	\$ 56,000	\$ 56,000	\$ 56,000		
Miscellaneous						
08-680-635001 Miscellaneous Expense	\$ -	\$ 30,000	\$ 30,000	\$ 30,000		
08-680-635022 Transfer to the City	\$ -	\$ -	\$ -	\$ -		
08-680-635026 Transfer to HCGC	\$ -	\$ -	\$ -	\$ -		
Total Miscellaneous	\$ -	\$ 30,000	\$ 30,000	\$ 30,000		
Debt Service						
08-680-655001 Principal Expense (CO's)	\$ -	\$ -	\$ -	\$ -		
08-680-655002 Interest Expense (CO's)	\$ -	\$ -	\$ -	\$ -		
Total Debt Service	\$ -	\$ -	\$ -	\$ -		
Total WRA Admin Expenses	\$ 301,777	\$ 106,000	\$ 106,000	\$ 106,000		
Total WRA Expenses	\$ 373,156	\$ 209,325	\$ 226,399	\$ 206,149		
Net Total WRA	\$ (71,588)	\$ 127,630	\$ 163,397	\$ 187,495		