

July 9, 2024

7:00 PM

Council Chambers

ATTENDEES:

Mayor	L. Kelly Jones
Council Member	Phillip Poole
Council Member	Teddy Berdan
Council Member	Immy Khan
Council Member	Robert Fitzgerald
Council Member	Halden Griffith
City Administrator/Sec	Brandy Barrett
Police Chief	Kevin Reaves
Deputy City Secretary	Elisa Hickey
City Attorney	Sarah Ross

ABSENT:

CALL TO ORDER by Mayor Jones at 7:00 PM

INVOCATION was given by Brian Libbey.

PLEDGE OF ALLEGIANCE was led by Mayor Jones.

REGULAR SESSION:

Mayor Jones requested Item 7A be moved to top of agenda to be respectful of the guest's time

A. Mayor Jones

Receive a report from the new Tarrant Area Appraisal District Director, Joe Don Bobbitt. (*Mr. Bobbitt has requested 5 minutes of the council's time to introduce himself and discuss his role as the TAD Director.*)

- Informational item, no action was taken.

1. MOTION to approve the agenda.

- **MADE BY:** Phillip Poole. **SECOND:** Robert Fitzgerald.
- **Motion passed** by a vote of 5 Ayes and 0 Nays.

2. Approval of the Consent Agenda:

All matters listed as Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

A. Approval of the Minutes:

- Council Meeting – April 9, 2024
- Council Meeting – June 11, 2024
- Council Budget Workshop – July 2, 2024

B. Approval of the Financial Reports:

- TexPool Report
- TexStar Report
- A/P Disbursements

BALANCES	GENERAL	WATER	CRIME CONTROL	CAPITAL PROJECTS	DEBT SERVICE	STREET	WRA	HCGC	GAS ROYALTIES
Jun-24									
Revenue *	\$256,248	\$147,951	\$58,970	\$1,156	\$232	\$29,485	\$31,126	\$247,341	\$0
Disbursement *	\$285,418	\$134,000	\$44,678	\$10,560	\$2,000	\$8,262	\$95,482	\$142,373	\$0
Cash on Hand	\$468,745	\$260,871	\$591,969	\$201,039	\$3,349	\$353,920	\$111,472	\$460,607	\$52,592
TexPool	\$5,151,267	\$130,387	\$0	\$265,823	\$53,333	\$0	\$377,563	\$0	\$0
TexStar	\$766,991	\$1,651,825	\$159,610	\$425,626	\$137,301	\$0	\$230,925	\$1,042,611	\$2,128,212

* Month end postings/JEs and bank reconciliation pending.

MOTION to approve the Consent Agenda.

- **MADE BY:** Halden Griffith. **SECOND:** Phillip Poole.
- **Motion passed** by a vote of 5 Ayes and 0 Nays.

3. **STAFF UPDATES:** *The Department Directors recapped their monthly reports.*

4. **MAYOR’S REPORT:** *The mayor’s recapped his previous 30 days in office.*

5. **COMMITTEE UPDATES:** *No committee reports were given.*

6. PUBLIC INFORMATION/ANNOUNCEMENTS

A. Announcements and Proclamations

B. Meetings

- CCPD meeting, July 10th at 6pm
- WRA meeting, July 10th at 7pm
- Regular Council meeting, August 13th at 7pm

C. Citizen Comments

- The following spoke:
 - Brian Libbey, 5853 Straley Ave

7. Public Hearings, Briefings and Action Items:

B. Mayor Jones

Discuss and take action on the Interlocal Agreement for a Cyber Security Policy with TMLIRP. (*TMLIRP provides general liability, property, workers compensation, and mobile equipment insurance plans for the city.*)

MOTION to approve the Interlocal Agreement for a Cyber Security Policy with TMLIRP.

- **MADE BY:** Robert Fitzgerald. **SECOND:** Halden Griffith.
- **Motion passed** by a vote of 5 Ayes and 0 Nays.

C. Mayor Jones

Resolution 2024-07 appointing Phillip Poole to represent the City of Westworth Village on the Regional Coordination Committee. (*This appointment will be replacing former Councilman Libbey on the RCC.*)

MOTION to appoint Phillip Poole to represent the City of Westworth Village on the Regional Coordination Committee.

- **MADE BY:** Robert Fitzgerald. **SECOND:** Halden Griffith.
- **Motion passed** by a vote of 5 Ayes and 0 Nays.

D. Mayor Jones

Discuss and take action on the Planning and Zoning Commission’s recommendation to approve the site plan for Braum’s Ice Cream & Dairy, at 6525 Westworth Blvd, Westworth Village with

the stipulation that they follow all the recommendations of the city engineer. (Braum's has agreed to the stipulation as requested.)

MOTION to approve the site plan for Braum's Ice Cream & Dairy, at 6525 Westworth Blvd, Westworth Village with the stipulation that they follow all the recommendations of the city engineer.

- **MADE BY:** Halden Griffith. **SECOND:** Phillip Poole.
- **Motion passed** by a vote of 5 Ayes and 0 Nays.

E. Mayor Jones

Discuss and take action on the response to the RFP for an auditor. (*The RFP was released on May 22nd and all responses were due on July 3rd.*)

Mayor Jones convened in closed executive session at 7:46 PM to deliberate the following items:

- **Consultation with attorney pursuant to Texas Government Code Section 551.017.**
 - Receive legal advice on potential legal issues raised by the proposed contract.

Mayor Jones re-convened in open session at 7:56 PM.

MOTION to authorize the mayor to execute a contract with auditing firm Snow, Garrett, and Williams for this year.

- **MADE BY:** Phillip Poole. **SECOND:** Halden Griffith.
- **Motion passed** by a vote of 4 Ayes, 0 Nays, and 1 Abstention (Khan).

F. Mayor Jones

Review and discuss the proposed Hawks Creek golf course fund, street fund, utilities/water fund and debt service fund budgets. (*The complete budget must be approved by the council no later than September 30th following two public hearings. Citizens are encouraged to review and provide input to the proposed budgets throughout the budget process.*)

- No action was taken.

G. Mayor Jones

Discuss and take action on the Golf and Parks Advisory Board recommendation to paint the T- 33 in the livery of its last active-duty station in Point Mugu and review options to finish the project. (*The current livery is accurate for its last active-duty station. No quotes have been submitted after multiple attempts.*)

- No action was taken, and the item will be on the next agenda.

H. Councilman Griffith

Discuss and take action on creating an ad hoc committee to assist with updating the Comprehensive Plan and Future Land Use Map and/or issuing an RFP for consultant services to assist with the same.

- No action was taken, and this item will be placed on the next Planning and Zoning agenda.

I. Councilman Griffith

Review, discuss and take action on audio & visual capability to support live streaming and storage of audio & visual recordings for long-term citizen access.

- No action was taken, and the item will be on the next agenda.

J. Councilman Griffith

Review and discuss code compliance, third-party costs, service levels, ordinance enforcement.

- No action was taken.

K. Councilman Khan

Review and discuss the five-year history of residential building permit applications and completed residential projects in Westworth Village (period beginning July 1, 2019, through June 30, 2024).

- No action was taken.

L. Councilman Khan

Review and discuss the walkability of Westworth Village including, but not limited to Ordinance 6.05.003, Ordinance 12.04.032 and any ordinances that may affect the safe walkability of Westworth Village.

- No action was taken, and staff was directed to send a mailer to the citizens regarding the violations and code enforcement on the topic.

M. Councilman Khan

Review and discuss an update to the 2014 Parks, Open Space and Trails Master Plan

- No action was taken, and this item will be placed on the next WRA agenda.

N. Councilman Khan

Discuss and take action on police department compensation and benefits, to ensure a full staff can be hired and maintained.

Following a general discussion, Mayor Jones convened in closed executive session at 10:10 PM to deliberate the following items:

- **Discussion of personnel matters pursuant to Texas Local Government Code Section 551.074.**
 - Discussion of police department personnel matters.

Mayor Jones re-convened in open session at 10:51 PM. No action was taken on this item.

EXECUTIVE SESSION:

Mayor Jones convened in closed executive session at 10:52 PM to deliberate the following items:

A. Consultation with attorney pursuant to Texas Government Code Section 551.071.

- Receive legal advice and discuss status of the Blue Atlantic tax refund litigation.
- Receive legal advice and discuss status of the Burgess property condemnation.
- Receive legal advice and discuss status of the MedStar Interlocal Agreement, potential litigation, new Interlocal Agreements, and contracts, as a result of Fort Worth’s actions to dissolve the existing interlocal agreement and takeover emergency medical (ambulance) services.

Mayor Jones re-convened in open session at 11:06 PM. No action was taken.

The meeting was adjourned at 11:06 PM by Mayor Jones.

MINUTES APPROVED BY:



L. Kelly Jones, Mayor

SIGNATURE ATTESTED BY:



Brandy G. Barrett, TRMC
City Administrator/City Secretary