

CALL TO ORDER

CITIZEN COMMENTS

This is an opportunity for citizens to address the board on any matter over which they have authority, whether it is or is not posted on the agenda. The board is not permitted to discuss or take action on any presentations concerning an item not listed on the agenda. Citizens may speak up to three (3) minutes or the time limit determined by the mayor or presiding officer.

ACTION & BRIEFING ITEMS:

- A. Approval of the Minutes** from the CCPD meeting on June 20, 2024.
- B.** Review and discuss fiscal year to date revenue and expenses.
- C.** Discuss and take action on the fiscal year 2024-2025 proposed budget.
- D.** The next meeting is scheduled as needed.

ADJOURN

The board reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.

This facility is wheelchair accessible and handicapped parking spaces are available. Requests for accommodations for the hearing impaired must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (817) 710-2526 for assistance.

A quorum of the council or other committees may be present at this meeting; however, no council or other committee discussion or action will be taken. I certify that the above notice was posted on the bulletin board at the Westworth Village City Hall, 311 Burton Hill Road, Westworth Village, Texas on this, the 5th day of July 2024, at 7pm, in accordance with Chapter 551 of the Texas Government Code.



Brandy G. Barrett, TRMC
City Administrator/City Secretary



June 20, 2024

6:00 PM

Council Chambers

ATTENDEES:	Brian Libbey	President
	Teddy Berdan	Member
	Immy Khan	Member
	JoAnn Rowls	Member
	Chris Measley	Member
	Justin Harnick	Member
	L. Kelly Jones	Mayor
	Brandy Barrett	City Administrator/ Secretary
	Kevin Reaves	Police Chief
ABSENT:	Elisa Greubel	Board Secretary

CALLED TO ORDER and introduction of new members at 6:00pm by Chairman Libbey.

CITIZEN COMMENTS

- There were no citizen comments.

ACTION ITEMS:

- A. Approval of the December 5, 2023, meeting minutes.
MOTION to approve the minutes from December 5, 2023.
MADE by Chris Measley. **SECOND by** Justin Harnick.
Motion passed by a vote of 7 Ayes and 0 Nays.

- B. Discuss and take action to appoint a Vice Chair to complete the term ending September 2024.
MOTION appoint Chris Measley as Vice Chair.
MADE by Brian Libbey. **SECOND by** Teddy Berdan.
Motion passed by a vote of 7 Ayes and 0 Nays.

- C. Review and discuss fiscal year to date revenue and expenses.
Discussion item, no action was taken.

- D. Review and discuss fiscal year 2024-2025 preliminary budget.
Discussion item, no action was taken.

- E. The next meeting is scheduled for July 10, 2024.

ADJOURNED 7:04 PM.

MINUTES APPROVED on this day, the 10th day of July 2024.

Brian Libbey, President

ATTESTED TO BY:

Brandy Barrett, TRMC
City Administrator/ Secretary

ACCT		Budget 2024	Proposed 2025	Proposed 2026	CURRENT PROPOSED BUDGET NOTES
Crime Control & Prevention Revenue					
	Revenue				
03-500-565001	CCPD Misc	\$ -	\$ -	\$ -	
03-500-520010	Crime Control Sales Tax	\$ 663,910	\$ 769,593	\$ 777,289	Rolling actual 12 months plus 1% as of June
	Total Revenue	\$ 663,910	\$ 769,593	\$ 777,289	
Total Crime Control Revenue		\$ 663,910	\$ 769,593	\$ 777,289	
Crime Control & Prevention Expenses					
	Payroll				
03-630-610001	Salaries	\$ 313,511	\$ 350,594	\$ 386,530	5K baseline increase patrol + COLA and Merit
03-630-610002	TMRS Retirement	\$ 47,168	\$ 51,977	\$ 56,465	
03-630-610003	Workers compensation	\$ 10,574	\$ 11,652	\$ 11,652	
03-630-610004	Unemployment Comp	\$ 720	\$ 720	\$ 720	
03-630-610005	Group Health Insurance	\$ 60,000	\$ 60,000	\$ 65,000	
03-630-610006	Medicare	\$ 5,476	\$ 6,034	\$ 6,555	
03-630-610007	FICA Social Security	\$ -	\$ -	\$ -	
03-630-610008	Overtime Pay	\$ 18,087	\$ 20,227	\$ 20,227	
03-630-610009	Cell Phone Allowance	\$ 2,220	\$ -	\$ -	
03-630-610011	Certification Pay	\$ 31,200	\$ 31,200	\$ 31,200	
03-630-610013	Holiday Pay	\$ 12,632	\$ 14,126	\$ 14,126	
	Total Payroll	\$ 501,588	\$ 546,530	\$ 592,475	
	Equipment				
03-630-625045	Tasers	\$ -	\$ -	\$ 35,000	- FY26 Tazer upgrade at end of life
03-630-625046	Technology Replacement	\$ 5,400	\$ 35,400	\$ 5,400	20K Speed Trailer & 10K speed sign at BHE
03-630-625049	Police Units/Camera System	\$ 73,000	\$ 75,000	\$ 75,000	
	Total Equipment	\$ 78,400	\$ 110,400	\$ 115,400	

ACCT		Budget 2024	Proposed 2025	Proposed 2026	CURRENT PROPOSED BUDGET NOTES
	Professional Services				
03-630-630014	Admin Services	\$ 15,000	\$ 15,000	\$ 15,000	
	Total Professional Services	\$ 15,000	\$ 15,000	\$ 15,000	
	Miscellaneous				
03-630-635008	Uniforms	\$ 7,000	\$ 7,000	\$ 7,000	
03-630-635103	Community Relations	\$ 13,000	\$ 15,000	\$ 16,000	
03-630-635123	Service Fees (Data cards and Cell I	\$ 6,000	\$ 10,000	\$ 10,000	
	Total Miscellaneous	\$ 26,000	\$ 32,000	\$ 33,000	
	Information Technology				
03-630-660004	Third Party Provider	\$ 7,400	\$ 8,000	\$ 8,000	
03-630-660005	Maintenance Contracts	\$ 60,000	\$ 65,000	\$ 66,500	
	Total Information Technology	\$ 67,400	\$ 73,000	\$ 74,500	
Total Crime Control Expenses		\$ 688,388	\$ 776,930	\$ 830,375	
Net Crime Control & Prevention District		\$ (24,478)	\$ (7,337)	\$ (53,087)	