

CALL TO ORDER

CITIZEN COMMENTS

This is an opportunity for citizens to address the board on any matter over which they have authority, whether it is or is not posted on the agenda. The board is not permitted to discuss or take action on any presentations concerning an item not listed on the agenda. Citizens may speak up to three (3) minutes or the time limit determined by the mayor or presiding officer.

BRIEFING & ACTION ITEMS:

- A. Approval of the April 19, 2022, meeting minutes.
- B. Identify and discuss current and future capital improvement projects, including timelines and potential funding sources to begin formulating a 5-year Capital Improvement Plan.
- C. Discuss the need for Long Range Planning questions to be included in the citywide survey.
- D. Discuss and tentatively set the next meeting date.

ADJOURN:

The board reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.

This facility is wheelchair accessible and handicapped parking spaces are available. Requests for accommodations for the hearing impaired must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (817) 710-2526 for assistance.

A quorum of the council or other committee and boards may be present at this meeting; however, no other council, board or committee discussion or action will be taken. I certify that the above notice was posted on the bulletin board at the Westworth Village City Hall, 311 Burton Hill Road, Westworth Village, Texas, and City website, on this, the 27th day of May 2022, at 5pm, in accordance with Chapter 551 of the Texas Government Code.



Brandy G. Barrett
City Administrator/City Secretary





Thursday, April 19, 2022

7:00 PM

Council Chambers

ATTENDEES:	Phillip Poole	Chairperson
	Michael Dingman	Member
	Becky Renfro Borbolla	Member
	Robert Fitzgerald	Member
	Tony Zarate	Member
	Kelly Jones	Mayor
	Brandy Barrett	City Administrator/Secretary
	Kevin Reaves	Police Chief
ABSENT:	Jim Majors	Member
	Brittan Pavlic	Member
	Elisa Greubel	Recording

CALLED TO ORDER at 7:00 PM by Chairman Phillip Poole.

CITIZEN COMMENTS

There were no citizen comments.

BRIEFING & ACTION ITEMS:

- A. Approval of the March 3, 2022 meeting minutes.
 - **MADE** by Becky Renfro Borbolla. **SECOND** by Michael Dingman.

Motion passed by a vote of 5 Ayes and 0 Nays.
- B. Identify and discuss current and future capital improvement projects, including timelines and potential funding sources to begin formulating a 5-year Capital Improvement Plan.

The board discussed and asked questions of staff, to prioritize capital improvement projects for the city.
- C. Discuss and tentatively set the next meeting date.
 - Meeting tentatively set for the last week of May.

ADJOURNED at 7:25pm.

MINUTES APPROVED on this day, the 2nd day of June 2022.

Phillip Poole, Chair

ATTESTED TO BY:

Brandy Barrett,
City Administrator/City Secretary



The following items have been identified either in the most recent Citywide Drainage Study or are still on the list from the past. The noted estimated cost for each project is based on pre-pandemic cost of materials and is provided only as a point-in-time reference. The goal is to identify project priority levels and the desired timeframe for completion. Once the priorities are identified, staff will be able to begin identifying possible funding sources, including grants. At the last meeting the committee decided take time to review the project and prioritize them at next meeting. Updated estimates have been included for the Pollard and Kay Lane projects as requested. I have also included an update debt payment schedule from Hilltop Securities.

Priority	Location	Improvement needed	Pre-pandemic cost estimates	Possible funding sources
1	Pollard	Safety Hazard: need to remove meter boxes out of the concrete sidewalk	\$65,000	In FY23 proposed Capital Imp. budget
	Kay Lane	Water line improvement – replace & upsize the main Sewer line improvement – replace & update sewer main Street improvement – replace asphalt with concrete	\$1,500,000	
	Redbird, Waggoner, Smallwood	Replace and upgrade utilities and install concrete roads	\$2,650,000	
	Sunset	Sewer line replacement - over time the link has sunk down in spots causing septic sediment & increased routine maintenance	unknown	
Coord with FW M199 Project	Sky Acres	Sewer line improvement - coordinate with Fort Worth M199 project via an interlocal agreement Water line improvement – replace & upsize the main Street improvement – replace asphalt with concrete	\$1,023,000	
Coord with FW M199 Project	Pecan	Sewer line improvement – replace existing outdated failing sewer line Water line improvement – replace & upsize the main Street improvement – replace asphalt with concrete	\$872,000	
	Citywide	Stormwater drainage improvements*	\$14,000,000	FEMA Grant Funds
		Ansley Drive	\$4,345,000	
		Burton Hill Road (North and South)	\$2,167,000	
		Carb Drive (east)	\$1,650,000	
		Carb Drive (west)	\$1,265,000	
		Seymour Ave	\$1,936,000	
		Tanny St (south)	\$407,000	
		White Settlement Rd	\$1,958,000	
		Tanny Street (north)	\$264,000	
		Pumphrey Drive - 183 plans may change needs	\$231,000	
	Citywide	Water services (maintain 20psi and TCEQ EPP requirements)	unknown	Waiver requested

*Details for the citywide storm drainage system by street, can be found on page 15 of the Kimley Horn 09/2021 Study.

I can be contacted at 817-710-2526 or via email at bbarrett@cityofwestworth.com to discuss the above or any other city business concern. I look forward to seeing everyone on at the meeting.

Brandy Barrett
City Administrator/City Secretary

CITY OF WESTWORTH VILLAGE
(Tarrant County, Texas)

Combined Debt Requirement Schedule (Tax Supported Debt)

April 19, 2022

Fisc Year Ending	2013 CO's		2017 CO's		2019 GO Rfdg		2022 GO Rfdg		COMBINED TOTALS						
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Total	Fisc. Total	Golf Course	Utility Rev	Tax Supp
9/30/2022	\$ 235,000	\$ 79,325 3,819	\$ 107,000	\$ 17,700 17,700	\$ 300,000	\$ 43,975 43,975	\$ 40,000	\$ - 32,300	\$ 682,000	\$ 141,000 97,794	\$ 141,000 779,794	\$ 920,794	\$ 115,802	\$ 27,331	\$ 777,661
9/30/2023			110,000	16,293	310,000	39,475	235,000	63,800	655,000	119,568	119,568	894,136	109,715	25,382	759,039
9/30/2024			113,000	14,846	320,000	34,825	245,000	59,100	678,000	108,771	108,771	895,543	109,869	25,424	760,249
9/30/2025			116,000	13,360	330,000	30,025	255,000	54,200	701,000	97,585	97,585	896,171	109,919	25,438	760,813
9/30/2026			119,000	11,835	335,000	25,075	265,000	49,100	719,000	86,010	86,010	891,020	109,865	25,424	755,731
9/30/2027			122,000	10,270	350,000	20,050	275,000	43,800	747,000	74,120	74,120	895,240	109,705	25,382	760,153
9/30/2028			125,000	8,666	360,000	14,800	290,000	38,300	775,000	61,766	61,766	898,532	110,542	25,662	762,328
9/30/2029			128,000	7,022	370,000	9,400	300,000	32,500	798,000	48,922	48,922	895,844	110,129	25,550	760,165
9/30/2030			132,000	5,339	380,000	5,700	315,000	26,500	827,000	37,539	37,539	902,078	110,922	25,760	765,395
9/30/2031			135,000	3,603			325,000	20,200	460,000	23,803	23,803	507,606	110,251	25,578	371,777
9/30/2032			139,000	1,828			335,000	13,700	474,000	15,528	15,528	505,056	109,686	25,368	370,002
9/30/2033							350,000	7,000	350,000	7,000	7,000	364,000	80,080	25,480	258,440
	\$ 235,000	\$ 83,144	\$ 1,346,000	\$ 221,525	\$ 3,055,000	\$ 446,650	\$ 3,230,000	\$ 848,700	\$ 7,866,000	\$ 1,600,019	\$ 9,466,019	\$ 9,466,019	\$ 1,296,486	\$ 307,779	\$ 7,861,754



Client: City of Westworth Village	Date: 5/11/2022
Project: Kay Lane Reconstruction	Prepared By: KRR
KH No.: 0612960xx	Checked By: JCK

Title: Kay Lane Reconstruction - Cost Summary

Project Description	Total
<u>Kay Lane - Approx. 700 LF of Concrete Pavement at 24' Width</u>	<u>\$1,228,000</u>
<u>Kay Lane - Approx. 700 LF of Asphalt Pavement w/ Concrete Curb & Gutter at 24' Width</u>	<u>\$1,213,000</u>

Basis for Cost Projection:

- No Design Completed
- Preliminary Design
- Final Design

This total includes engineering and survey services.

Client: City of Westworth Village	Date: 5/11/2022
Project: Kay Lane Reconstruction	Prepared By: KRR
KH No.: 0612960xx	Checked By: JCK

Title: Kay Lane - Approx. 700 LF of Concrete Pavement at 24' Width

Line No.	Description	Quantity	Unit	Unit Price	Cost
1	Mobilization	1	LS	\$ 50,000.00	\$ 50,000.00
2	Site Preparation	1	LS	\$ 30,000.00	\$ 30,000.00
3	Temporary Erosion, Sedimentation, & Water Pollution Prevention Control	1	LS	\$ 5,000.00	\$ 5,000.00
4	Traffic Control	1	LS	\$ 15,000.00	\$ 15,000.00
5	Unclassified Excavation	1,200	CY	\$ 40.00	\$ 48,000.00
6	Embankment	500	CY	\$ 20.00	\$ 10,000.00
7	8" Lime Stabilization Subgrade @ 48lbs/SY	2,450	SY	\$ 10.00	\$ 24,500.00
8	Hydrated Lime	60	TON	\$ 250.00	\$ 15,000.00
9	21" RCP Storm Drain	100	LF	\$ 150.00	\$ 15,000.00
10	10' Curb Inlets	2	EA	\$ 7,500.00	\$ 15,000.00
11	Convert Drop Inlet into Junction Structure	1	EA	\$ 4,000.00	\$ 4,000.00
12	8" Rein. Concrete Paving w/ 6" Integral Curb	2,270	SY	\$ 85.00	\$ 192,950.00
13	6" Concrete Driveway	500	SY	\$ 90.00	\$ 45,000.00
14	Pre-Constructon Television Inspection	630	LF	\$ 10.00	\$ 6,300.00
15	Connect to Existing Water Line	2	EA	\$ 3,000.00	\$ 6,000.00
16	Connect Existing Sewer Line to Proposed Sanitary Sewer Manhole	1	EA	\$ 3,000.00	\$ 3,000.00
17	8" Dia. AWWA C900 DR-18 PVC Water Pipe By Open Cut	725	LF	\$ 120.00	\$ 87,000.00
18	8" ASTM D3034 SDR-26 PVC Sewer Pipe By Open Cut	630	LF	\$ 120.00	\$ 75,600.00
19	1" Water Service and Reconnection	15	EA	\$ 3,000.00	\$ 45,000.00
20	4" Sanitary Sewer and Reconnection	15	EA	\$ 2,500.00	\$ 37,500.00
21	Post-Construction Television Inspection	630	LF	\$ 10.00	\$ 6,300.00
22	8" Gate Valve & Box	2	EA	\$ 2,500.00	\$ 5,000.00
23	Fire Hydrant Assembly	2	EA	\$ 5,750.00	\$ 11,500.00
24	Ductile Iron Fittings	1.1	TONS	\$ 3,000.00	\$ 3,300.00
25	Remove Existing Water Line	725	LF	\$ 25.00	\$ 18,125.00
26	Remove Existing Gate Valve	1	EA	\$ 300.00	\$ 300.00
27	Standard 4' Diameter Manhole	3	EA	\$ 6,500.00	\$ 19,500.00
28	Sanitary Sewer Manhole Epoxy Coating	18	VF	\$ 250.00	\$ 4,500.00
29	Temporary Water Service Allowance	1	LS	\$ 10,000.00	\$ 10,000.00
30	4" Topsoil	80	CY	\$ 40.00	\$ 3,200.00
31	Sod	650	SY	\$ 7.50	\$ 4,875.00
32	Landscape Restoration Allowance	1	LS	\$ 10,000.00	\$ 10,000.00

- No Design Completed
- Preliminary Design
- Final Design

The Engineer has no control over the cost of labor, materials, equipment, or over the Contractor's methods of determining prices or over competitive bidding or market conditions. Opinions of probable costs provided herein are based on the information known to Engineer at this time and represent only the Engineer's judgment as a design professional familiar with the construction industry. The Engineer cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from its opinions of probable costs.

Subtotal:		\$ 827,000.00
Conting. (% +/-)	30	\$ 249,000.00
Total Construction		\$1,076,000.00
Engineering	12	\$ 130,000.00
Survey	2	\$ 22,000.00
Total Design		\$ 152,000.00
Grand Total		\$ 1,228,000.00

Client: City of Westworth Village	Date: 5/11/2022
Project: Kay Lane Reconstruction	Prepared By: KRR
KH No.: 0612960xx	Checked By: JCK

Title: Kay Lane - Approx. 700 LF of Asphalt Pavement w/ Concrete Curb & Gutter at 24' Width

Line No.	Description	Quantity	Unit	Unit Price	Cost
1	Mobilization	1	LS	\$ 50,000.00	\$ 50,000.00
2	Site Preparation	1	LS	\$ 30,000.00	\$ 30,000.00
3	Temporary Erosion, Sedimentation, & Water Pollution Prevention Control	1	LS	\$ 5,000.00	\$ 5,000.00
4	Traffic Control	1	LS	\$ 15,000.00	\$ 15,000.00
5	Unclassified Excavation	1,000	CY	\$ 40.00	\$ 40,000.00
6	Embankment	500	CY	\$ 20.00	\$ 10,000.00
7	8" Lime Stabilization Subgrade @ 48lbs/SY	2,450	SY	\$ 10.00	\$ 24,500.00
8	Hydrated Lime	60	TON	\$ 250.00	\$ 15,000.00
9	21" RCP Storm Drain	100	LF	\$ 150.00	\$ 15,000.00
10	10' Curb Inlets	2	EA	\$ 7,500.00	\$ 15,000.00
11	Convert Drop Inlet into Junction Structure	1	EA	\$ 4,000.00	\$ 4,000.00
12	2" Type D HMAc	1,900	SY	\$ 25.00	\$ 47,500.00
13	4" Type B HMAc	1,900	SY	\$ 40.00	\$ 76,000.00
14	6" Concrete Curb with 18" Gutter	1,500	LF	\$ 45.00	\$ 67,500.00
15	6" Concrete Driveway	500	SY	\$ 90.00	\$ 45,000.00
16	Pre-Construction Television Inspection	630	LF	\$ 10.00	\$ 6,300.00
17	Connect to Existing Water Line	2	EA	\$ 3,000.00	\$ 6,000.00
18	Connect Existing Sewer Line to Proposed Sanitary Sewer Manhole	1	EA	\$ 3,000.00	\$ 3,000.00
19	8" Dia. AWWA C900 DR-18 PVC Water Pipe By Open Cut	725	LF	\$ 120.00	\$ 87,000.00
20	8" ASTM D3034 SDR-26 PVC Sewer Pipe By Open Cut	630	LF	\$ 120.00	\$ 75,600.00
21	1" Water Service and Reconnection	15	EA	\$ 3,000.00	\$ 45,000.00
22	4" Sanitary Sewer and Reconnection	15	EA	\$ 2,500.00	\$ 37,500.00
23	Post-Construction Television Inspection	630	LF	\$ 10.00	\$ 6,300.00
24	8" Gate Valve & Box	2	EA	\$ 2,500.00	\$ 5,000.00
25	Fire Hydrant Assembly	2	EA	\$ 5,750.00	\$ 11,500.00
26	Ductile Iron Fittings	1.1	TONS	\$ 3,000.00	\$ 3,300.00
27	Remove Existing Water Line	725	LF	\$ 25.00	\$ 18,125.00
28	Remove Existing Gate Valve	1	EA	\$ 300.00	\$ 300.00
29	Standard 4' Diameter Manhole	3	EA	\$ 6,500.00	\$ 19,500.00
30	Sanitary Sewer Manhole Epoxy Coating	18	VF	\$ 250.00	\$ 4,500.00
31	Temporary Water Service Allowance	1	LS	\$ 10,000.00	\$ 10,000.00
32	4" Topsoil	80	CY	\$ 40.00	\$ 3,200.00
33	Sod	650	SY	\$ 7.50	\$ 4,875.00
34	Landscape Restoration Allowance	1	LS	\$ 10,000.00	\$ 10,000.00

- No Design Completed
- Preliminary Design
- Final Design

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Conting. (% +/-)	30	\$ 246,000.00
Total Construction		\$1,063,000.00
Engineering	12	\$ 128,000.00
Survey	2	\$ 22,000.00
Total Design		\$ 150,000.00
Grand Total		\$ 1,213,000.00