



**Westworth Village**  
The Hidden Jewel of the Metroplex.

# Zoning Application

City of Westworth Village – Permits Department: 817-710-2505  
311 Burton Hill Rd., Westworth Village, TX 76114

**Application Type:**       Zoning                       Planned Development  
**FOR SUBMITTAL REQUIREMENTS, SEE APPROPRIATE CHECKLIST.**

**PROPERTY DEVELOPMENT INFORMATION**

Project Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

Legal Description:    Lot #: \_\_\_\_\_    Block: \_\_\_\_\_    Subdivision: \_\_\_\_\_

Survey & Abstract: \_\_\_\_\_    Gross Acreage: \_\_\_\_\_

**Metes and Bounds must be provided if request is for either a portion of a platted lot or an unplatted lot.**

**\*\*If the owner does not match the ownership on the Tarrant County Appraisal District website, [WWW.TAD.ORG](http://WWW.TAD.ORG), a warranty deed shall be submitted with this application. Please verify ownership prior to submitting application.**

Current Zoning: \_\_\_\_\_    Current Use: \_\_\_\_\_

Proposed Zoning: \_\_\_\_\_    Proposed Use: \_\_\_\_\_

**SURVEYOR INFORMATION** *(for plat application)*

Surveyor Name: \_\_\_\_\_    Firm Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_    Phone #: \_\_\_\_\_    Fax #: \_\_\_\_\_

**ENGINEER INFORMATION** *(for plat application)*

Engineer Name: \_\_\_\_\_    Firm Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_    Phone #: \_\_\_\_\_    Fax #: \_\_\_\_\_

**OWNER/ AGENT INFORMATION** *(If there is more than one owner, please attach a separate application and notarized forms.)*

Name: \_\_\_\_\_    Firm Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_    Phone #: \_\_\_\_\_    Fax #: \_\_\_\_\_

## FOR INTERNAL CITY USE ONLY

### A. PERMITS DEPARTMENT

- Application Received by: \_\_\_\_\_ Date: \_\_\_\_\_
- Application Payment Received by: \_\_\_\_\_ Date: \_\_\_\_\_
- Entered into Incode Project Code: \_\_\_\_\_ Date: \_\_\_\_\_
- Routed to City Secretary by: \_\_\_\_\_ Date: \_\_\_\_\_

### B. CITY SECRETARY

- Public Hearing Scheduled by: \_\_\_\_\_ Date: \_\_\_\_\_
- Public Hearing Ad Placed in Newspaper with Affidavit Requested Date: \_\_\_\_\_
- 200' Letters Mailed & Copied to File by: \_\_\_\_\_ Date: \_\_\_\_\_
- Item has Been Placed on P & Z Agenda by: \_\_\_\_\_ Date: \_\_\_\_\_
- P & Z Date: \_\_\_\_\_  Approved  Denied
- Item has Been Placed on City Council Agenda by: \_\_\_\_\_ Date: \_\_\_\_\_
- Council Date: \_\_\_\_\_  Approved  Denied

### C. BUILDING DEPARTMENT

- Application Approved  Application Denied Signature: \_\_\_\_\_ Date: \_\_\_\_\_
- Reason for Denial: \_\_\_\_\_
- Application Routed to Public Works Department by: \_\_\_\_\_ Date: \_\_\_\_\_

### D. PUBLIC WORKS DEPARTMENT

- Application Approved  Application Denied Signature: \_\_\_\_\_ Date: \_\_\_\_\_
- Reason for Denial: \_\_\_\_\_
- Application Routed to Community Development Dept. by: \_\_\_\_\_ Date: \_\_\_\_\_

### E. COMMUNITY DEVELOPMENT

- Do plans need to be approved by City Engineer?  Yes  No
- Have plans been approved by the City Engineer?  Yes  No **Attach engineer's findings**
- Application Approved  Application Denied Signature: \_\_\_\_\_ Date: \_\_\_\_\_
- Reason for Denial: \_\_\_\_\_

### F. RECORDS DEPARTMENT

- PW5225-03a – Applications for zoning permits or variances. – Keep application for 5 years
- PW5225-03b - Copies of zoning permits or variances or a log or other form of record evidencing their issuance, showing to whom the permit or variance was issued, the property to which it applies, and the zoning classification – Keep permanently

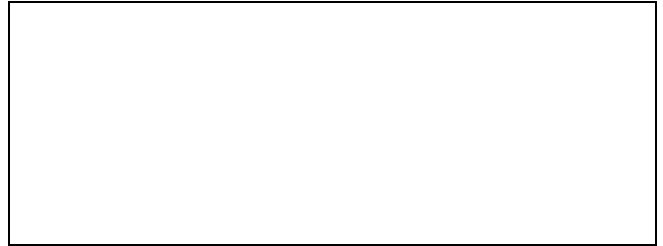
# Notary Statement

All Signatures Must Be Notarized

Before me, the undersigned authority, on this day personally appeared \_\_\_\_\_ **(Agent)** known to me to be the person whose name is subscribed to the above and foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration expressed and in the capacity therein stated.

Given under my hand and seal of office on this  
\_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

**SEAL**



\_\_\_\_\_  
Notary Public in and for the State of Texas

Before me, the undersigned authority, on this day personally appeared \_\_\_\_\_ **(Owner)** known to me to be the person whose name is subscribed to the above and foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration expressed and in the capacity therein stated.

Given under my hand and seal of office on this  
\_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

**SEAL**



\_\_\_\_\_  
Notary Public in and for the State of Texas