



# WESTWORTH VILLAGE POLICE DEPARTMENT

311 Burton Hill Road  
Westworth Village, Texas 76114  
Phone 817-738-3675 Fax 817-738-0535  
*Professional, Vigilant, Courteous*



## Solicitation and Distribution Application

- All information provided by this applicant is to be verified by the Westworth Village Police Department. Except as provided for by an exemption in the Code of Ordinances, every application shall be accompanied by a *nonrefundable* application fee of \$50.00 per Business & \$25.00 per Individual.
- Each applicant must appear in person and provide proof of identification through submission of a valid driver's license or other valid, government issued photo identification deemed acceptable by the Westworth Village Police Department (WVPD).

I am requesting a permit to solicit, sell, distribute commercial handbills; or cause the solicitation, selling, distribution of commercial handbills for any goods, services, donations, property, real or personal, tangible or intangible, and whether of value or not.

Type of Permit Requested:  Solicitation  Commercial Handbill Distribution

### 1. BUSINESS INFORMATION:

Business Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Business Address: \_\_\_\_\_

### 2. NAMES AND TELEPHONE NUMBER (individual(s) who will be in direct charge or control of the solicitation/ distribution activity; responsible for ensuring compliance with city ordinances - use additional paper as needed to complete this section)

Contact Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Contact Address: \_\_\_\_\_

### 3. IF ANY APPLICATIONS ARE AGE THIRTEEN (13) OR YOUNGER, THE FOLLOWING MUST BE PROVIDED:

- Is a copy of the parental consent form required by Section 51.0145 of the Texas Labor Code attached?  
 Yes  No
- If required, is a documentation showing that the Texas Employment Commission has granted a hardship exemption under Chapter 51 of the Texas Labor Code attached?  Yes  No
- Name, address, and phone number of the person who will be responsible for the child:  
\_\_\_\_\_

4. Description of the methods and means by which the solicitation/ distribution activity is to be accomplished:  
\_\_\_\_\_  
\_\_\_\_\_

5. Description of products, services, etc. that you are selling or distribution handbills about:  
\_\_\_\_\_  
\_\_\_\_\_

6. Description of the location(s), dates, and times requested for solicitation/ distribution activities:  
\_\_\_\_\_  
\_\_\_\_\_

Date Received: _____	Time: _____	Payment: \$ _____	By: _____
Approved: Permit # _____	Issue Date: _____	Expiration Date: _____	
Denied: Denial Reason: _____ (attach copy of denial letter)			

## APPLICANT AND SUPERVISOR INFORMATION:

PLEASE PRINT – Copy as needed; this information is required for each Applicant and Supervisor

Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Home Phone #: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Home: Street Address (City, State, & Zip): \_\_\_\_\_

If you live outside the DFW Metroplex:

List local Street Address (City, State, & Zip): \_\_\_\_\_

Driver's License or ID # \_\_\_\_\_ Issuing State or Gov't Division: \_\_\_\_\_

Vehicle Make, Model, & Color: \_\_\_\_\_ License Plate #: \_\_\_\_\_

**1. Attach a list of all felony or misdemeanor convictions, not guilty, or no contest please, current and pending charges, within the last. 10 years.**

**2. Attach two (2) "passport" style photos taken within the last 60 days.**

### INITIAL EACH CONFIRMING YOUR UNDERSTANDING OF THE PROHIBITED ACTIVITIES:

**Initials:**

- a) By accosting or by forcing one's self upon the company of another, or in an aggressive manner or under circumstances manifesting an express or implied threat or coercion; or \_\_\_\_\_
- b) On private property if the owner, tenant, or lawful occupant has asked the person to stop such activity, or has posted a sign containing the words "NO SOLICITORS," "NO TRESPASSING," or words of similar meaning indicating that solicitations are not welcome on the property; or \_\_\_\_\_
- c) Remaining or lingering on a premise after being informed by the owner or tenant that they are no longer welcome on the premises; or \_\_\_\_\_
- d) After dark and before 9:00 am of the following day \_\_\_\_\_
- e) From any operator or passenger of a motor vehicle while standing, sitting or loitering in any street or highway, including the shoulders or median strip, but excluding sidewalks; or \_\_\_\_\_
- f) Within 50 feet of any entrance or exit of any bank or financial institution, or within 50 feet of any automated teller machine, without the consent of the owner or other person legally in possession of such facilities; provided, however, that when an automated teller machine is located within an automated teller machine facility, such distance shall be measured from the entrance or exit of the automated teller machine facility; or \_\_\_\_\_
- g) While the person being approached is standing in line waiting to be admitted to a commercial establishment; or \_\_\_\_\_
- h) Within 50 feet of any outdoor dining area or outdoor merchandise area, provided such areas are in active use at the time; or \_\_\_\_\_
- i) Distribute, deposit, place, throw, scatter, or cast, or cause to be distributed, deposited, placed, thrown, scattered, or cast any handbill upon any private premises except by placing or depositing the handbills in a manner to secure and to prevent the handbills from being blown or drifting about such premises, sidewalks, streets, or other public places, except that mailboxes may not be used when prohibited by federal postal laws or regulations for handling or transmitting such and except when a handbill is delivered directly to the owner, occupant, or any other person then present in or upon such private premises and who is willing to accept it. \_\_\_\_\_
- j) Without successfully completing the solicitation registration application process with the City. A person, company or organization shall not authorize or allow a person who is sponsored or employed by the person, company or organization to engage in solicitation activities in violation of this article. \_\_\_\_\_

### INITIAL EACH CONFIRMING YOUR UNDERSTANDING OF THE FOLLOWING:

**Initials:**

- a) I understand that if a permit is granted, it will not be used or represented to be an endorsement or approval by the City or any of its officers or employees. \_\_\_\_\_
- b) I understand that I must respond within 10 minutes, if requested to do so by a police officer. \_\_\_\_\_
- c) I understand that failure to comply with the provisions of this Ordinance will constitute a suspension or revocation of the permit. \_\_\_\_\_
- d) I am responsible for the solicitation or distribution of handbills for the company listed above including my actions and the solicitation and/or distribution actions by employees acting under my supervision. \_\_\_\_\_

I hereby state that the information provided is true and correct.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date