

September 12, 2023

7:00 PM

Council Chambers

**ATTENDEES:**

Mayor	L. Kelly Jones
Council Member	Phillip Poole
Council Member	Brian Libbey
Council Member	Michael Dingman
Council Member	Robert Fitzgerald
Council Member	Halden Griffith
City Administrator/Sec	Brandy Barrett
Police Chief	Kevin Reaves
Deputy City Secretary	Elisa Greubel
City Attorney	Brenda McDonald

**ABSENT:**

**CALL TO ORDER by Mayor Jones at 7:21 PM**

**INVOCATION** was given by Councilman Libbey.

**PLEDGE OF ALLEGIANCE** was led by Mayor Jones.

**REGULAR SESSION:**

**1. MOTION to approve the Agenda.**

- **MADE BY:** Phillip Poole. **SECOND:** Mike Dingman.
- **Motion passed** by a vote of 5 Ayes and 0 Nays.

**2. Approval of the Consent Agenda:**

*All matters listed as Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.*

**A. Approval of the Minutes:**

- Council Meeting – August 8, 2023

**B. Approval of the Financial Reports:**

- TexPool Report
- A/P Disbursements

<b>BALANCES</b>	<b>GENERAL</b>	<b>WATER</b>	<b>CAPITAL PROJECTS</b>	<b>CRIME CONTROL</b>	<b>DEBT SERVICE</b>	<b>WRA</b>	<b>HCGC</b>	<b>STREET</b>	<b>GAS ROYALTIES</b>
<b>Aug-23</b>									
Revenue *	\$204,047	\$216,076	\$1,141	\$65,458	\$229	\$35,025	\$195,298	\$33,405	\$0
Disbursement *	\$280,614	\$302,809	\$0	\$33,249	\$126,293	\$27,771	\$202,994	\$14,039	\$0
Cash on Hand	\$118,125	\$142,978	\$267,099	\$396,663	\$3,349	\$136,462	\$626,748	\$208,696	\$48,221
TexPool	\$3,442,727	\$124,732	\$254,294	0	\$51,665	\$361,189	0	0	0
TexStar	\$833,375	\$1,741,330	\$405,412	\$152,713	\$131,368	\$220,947	\$500,458	0	\$2,036,259

\* Month end closings/JEs and bank reconciliation pending.

**C. Annual renewal of the Interlocal agreement with Fort Worth Transportation Authority for the Trinity Metro program known as Tarrant County Transportation Services for Fiscal Year 2023- 2024. (This provides discounted transportation services to our elderly and disable citizens.)**

**MOTION to approve the Consent Agenda.**

- **MADE BY:** Mike Dingman. **SECOND:** Phillip Poole.
- **Motion passed** by a vote of 5 Ayes and 0 Nays.

**3. STAFF UPDATES:** *The Department Directors recapped their monthly reports.*

- Officers Steward and Munoz received special recognition for their actions, from the River Oaks Police Department, for their prompt assistance on an active River Oaks case that entered our jurisdiction.

**4. MAYOR'S REPORT** *(A recap of the mayor's previous 30 days in office)*

**5. COMMITTEE UPDATES:** *(A recap of the committee meetings held in previous 30 days.)*

**6. PUBLIC INFORMATION/ANNOUNCEMENTS**

**A. Announcements and Proclamations**

- Annual Fall Cleanup will be held on September 30th from 7:00am to 4:00pm at city hall.
- Annual Fall Festival will be held on October 5th from 5:30-7:30pm, at Melva Campbell Park.
- The City Council will vote on the proposed Tax Rate and Budget at the Special Council meeting on September 19th at 6:00pm.

**B. Meetings**

- Special Council meeting, September 19th at 6:00pm
- Planning and Zoning Commission, October 3rd at 6:00p
- Regular Council meeting, October 11th at 7:00pm

**C. Citizen Comments**

- There were no citizen comments.

**EXECUTIVE SESSION:**

**Mayor Jones convened in closed executive session at 7:46 PM to deliberate the following items:**

**A. Consultation with attorney pursuant to Texas Government Code Sections 551.071**

- Regarding the legal representation of individual members of the council, boards and committees in pending or contemplated litigation.
- Receive legal advice and discuss a potential agreement with the City of River Oaks

**B. Consultation with attorney pursuant to Texas Government Code Section 551.072.**

- Receive legal advice and discuss status of the Burgess property condemnation.
- Receive legal advice and discuss status of a property tax refund litigation.

**C. Deliberation of personnel matters pursuant to Texas Government Code Section 551.074**

- Discuss personnel matters, board, committee, and commission appointments.

**Mayor Jones re-convened in open session at 8:34 PM. No action was taken.**

**7. Public Hearings, Briefings and Action Items:**

**A. Mayor Jones**

Discuss and take action to appoint Commission, Board and Committee Members.

- **No action was taken on this item.**

**B. Mayor Jones**

Discuss and take action on the Planning and Zoning recommendation to amend Chapter 14 - Zoning of the Westworth Village Code of Ordinances providing for a definition of Smoke/Tobacco/CBD stores, modifying the use tables in the Commercial and Light Industrial Zones, establishing restrictions on said stores, providing for revocation of special use permits, enforcement, and penalties. *(The Comprehensive Zoning Use Table does not currently allow this business type by right and a potential business owner has requested it be added. This action was postponed from the August 8<sup>th</sup> meeting.)*

**MOTION to postpone item to the October 10<sup>th</sup> meeting allowing the new city attorney time to prepare a document for review.**

- **MADE BY:** Phillip Poole. **SECOND:** Mike Dingman.
- **Motion passed** by a vote of 5 Ayes and 0 Nays.

**C. Mayor Jones**

Discuss and take action on an Ordinance 501 amending Article 13.05 “Water Conservation”, Division 2 “Lawn and Landscape Irrigation Conservation”.

**MOTION to approve Ordinance 501 amending Article 13.05 “Water Conservation”, Division 2 “Lawn and Landscape Irrigation Conservation”.**

- **MADE BY:** Phillip Poole. **SECOND:** Mike Dingman.
- **Motion passed** by a vote of 4 Ayes, 0 Nays, and 1 Abstention (Griffith).

**D. Mayor Jones**

Review and discuss the proposed FY 2023-2024 budget and tax rate. *(The budget must be approved by the council no later than September 30th following two public hearings. Citizens are encouraged to review and provide input to the proposed budget. The first public hearing is on this agenda; the second will be on September 19th at 6pm, prior the council taking action to set the tax rate and adopt the budget.)*

- Ms. Barrett presented the budget and answered questions, noting that the water and sewer rate increases would be acted upon in October if the budget was approved as presented.

**E. Public Hearing**

Mayor Jones opened a Public Hearing at 9:02 PM, to receive citizen comments and input on the adoption of the Fiscal Year 2023-2024 Budget. The proposed budget is based on no change to the ad valorem tax rate of \$0.475 per \$100 of valuation. *(Council will take action when the public hearing is closed at the special council meeting on September 19th.)*

- There were no speakers.

**Mayor Jones recessed the Public Hearing to the September 19<sup>th</sup> meeting at 9:02 PM.**

**F. Public Hearing**

Mayor Jones opened a Public Hearing at 9:03 PM, to receive citizen comments and input on the adoption of the 2023 Tax Rate of \$.475 per \$100 of valuation with the proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by \$269,133, of which \$87,557 is tax revenue raised from new properties added to the tax roll this year. Your individual taxes may increase or decrease at a greater or lesser rate, depending on the change in the taxable value of your property and the tax rate that is adopted. *(Council will take action when the public hearing is closed at the special council meeting on September 19<sup>th</sup>.)*

- Michael Johnson, 5920 Westworth Falls Way – spoke on the topic.

**Mayor Jones recessed the Public Hearing to the September 19<sup>th</sup> meeting at 9:08 PM.**

**G. Councilman Griffith**

Discuss and take action to establish a regular meeting date and time for the Planning and Zoning Commission.

**MOTION to establish the first Tuesday of each month at 6:00 PM as the regular meeting date and time of Planning and Zoning Commission.**

- **MADE BY:** Robert Fitzgerald. **SECOND:** Halden Griffith.
- **Motion passed** by a vote of 5 Ayes and 0 Nays.

**H. Councilman Griffith**

Receive and discuss a detailed briefing from our new city attorney, regarding the March 6th letter from Will Pruitt and on legal representation for elected/appointed officials in pending or contemplated litigation.

- **Councilman Griffith elected not to discuss or take action on this item.**

**The meeting was adjourned at 9:31 PM by Mayor Jones.**

**MINUTES APPROVED BY:**



**L. Kelly Jones, Mayor**

**SIGNATURE ATTESTED BY:**



**Brandy G. Barrett, TRMC**  
City Administrator/City Secretary