



March 14, 2023

7:00 PM

Council Chambers

- ATTENDEES: Mayor L. Kelly Jones
Council Member Phillip Poole (joined remotely from Ridgedale, MO)
Council Member Brian Libbey (attended remotely, non-voting)
Council Member Michael Dingman
Council Member Robert Fitzgerald
Council Member Halden Griffith
City Administrator/Sec Brandy Barrett
Police Chief Kevin Reaves
City Attorney Will Pruitt
ABSENT: Deputy City Secretary Elisa Greubel

CALL TO ORDER by Mayor Jones at 7:00 PM

Audio and visual attendance was confirmed with Councilman Poole and Councilman Libbey. It was noted that Councilman Libbey was attending in a non-voting capacity as his last-minute remote attendance was not properly posted on the agenda as required by state law.

INVOCATION was given by Dr. Jim Majors.

PLEDGE OF ALLEGIANCE was led by Mayor Jones.

REGULAR SESSION:

1. MOTION to move the Executive Session to the end of the agenda and approve it.

- MADE BY: Robert Fitzgerald. SECOND: Michael Dingman.
Motion passed by a vote of 4 Ayes and 0 Nays.

2. Approval of the Consent Agenda:

All matters listed as Consent Agenda are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

a) Approval of the Minutes:

- Council Meeting – February 14, 2023

b) Approval of the Financial Reports:

- TexPool Report
TexStar Report
A/P Disbursements

Table with 10 columns: BALANCES Feb 2023, GENERAL, WATER, CAPITAL PROJECTS, CRIME CONTROL, DEBT SERVICE, WRA, HCGC, STREET, GAS ROYALTIES. Rows include Revenue, Disbursement, Cash on Hand, TexPool, and TexStar.

\* Month end postings/JEs and bank reconciliation pending.

- c) **Hilltop Securities, Municipal Advisory Agreement** (*This is an agreement that is renewed every 5 years for the issuance and sales of debt.*)

**MOTION to approve the Consent Agenda.**

- **MADE BY:** Michael Dingman. **SECOND:** Robert Fitzgerald.
- **Motion passed** by a vote of 4 Ayes and 0 Nays.

3. **STAFF UPDATES:** *The Department Directors recapped their monthly reports.*

4. **MAYOR'S REPORT** (*A recap of the mayor's previous 30 days in office*)

- Mayor Jones gave an update about the Coffee with the Mayor meeting held that morning and announced the ordinance review ad hoc members as Jim Majors, Sharon Schmitz, and Lance Rahn, chaired by Mayor Pro tem Dingman.

5. **COMMITTEE UPDATES:** *There were no meetings held in the previous 30 days.*

6. **PUBLIC INFORMATION/ANNOUNCEMENTS**

**A. Announcements and Proclamations**

- Proclamation declaring April as Child Abuse Prevention Month.

**B. Meetings**

- Long Range Planning Advisory Board, March 30th at 6:00pm
- Regular Council meeting, April 12<sup>th</sup> at 7:00pm

**C. Citizen Comments**

- Christina Sellers, 5821 Pollard Dr
- Mary Lowe, 304 St Veran
- Jim Thomason, 444 Wyndham Crest
- Brian Young, 1600 Texas St, Fort Worth
- Jim Majors, 101 Kay Lane
- Johnny Arellano, 100 Waggoner Ln
- Randy Kressler, 821 Dunham Close

7. **Public Hearings, Briefings and Action Items:**

**A. Mayor Jones**

Discuss and take action on Resolution 2023-03 updating and adopting the city's written investment policy as required by the Public Investment Act. (*This is an annual Resolution documenting the require review of the investment policy. This item was postponed to this agenda from the February 14<sup>th</sup> meeting.*)

**MOTION to approve Resolution 2023-03 updating and adopting the city's written investment policy as required by the Public Investment Act.**

- **MADE BY:** Michael Dingman. **SECOND:** Robert Fitzgerald.
- **Motion passed** by a vote of 3 Ayes, 0 Nays, 1 Abstained (Griffith).

**B. Mayor Jones**

Discuss and take action on Resolution 2023-04 renewing our membership on the Steering Committee of Cities served by ATMOS. (*This is an annual Resolution required to maintain membership on the committee, staff recommends approval.*)

**MOTION to approve Resolution 2023-03 updating and adopting the city's written investment policy as required by the Public Investment Act.**

- **MADE BY:** Robert Fitzgerald. **SECOND:** Phillip Poole.

- **Motion passed** by a vote of 4 Ayes, 0 Nays.

**C. Mayor Jones**

Discuss and take action on the proposed Resolution from CH FW Rosedale LLC, regarding it's request for community support of a Municipal Setting Designation for a site in Fort Worth per TCEQ and Texas Health and Safety Code Section 361.8065. *(Staff does not support the approval of this Resolution, as the owner is seeking an exemption from arsenic contaminated soil that if not properly treated or removed could have an effect on well water within 5 miles, which includes public and private wells in Westworth Village.)*

- Amanda Breitling spoke on the topic representing the developer. In addition, Melva Campbell and Virginia Zwick expressed concerns about their water wells.

**MOTION to postpone action to the April meeting, allowing staff additional time to consult with the city engineer and learn how other cities are responding.**

- **MADE BY:** Phillip Poole. **SECOND:** Halden Griffith.
- **Motion passed** by a vote of 4 Ayes, 0 Nays.

**D. Mayor Jones**

Discuss the creation of an ordinance regarding the annual registration, proof of insurance, occupancy inspections and contact information on all residential rental properties and vacant residential and commercial buildings within the city limits. *(This is the first discussion on this topic, in response to citizen concerns about on-going issues on non-owner occupied rental and vacant properties.)*

Ms. Barrett reviewed the topic and obtained consensus to move forward with a proposed ordinance from staff to address rental properties in Westworth Village. The proposed ordinance will be presented at the next council meeting and will include a public hearing.

**E. Mayor Jones**

Discuss and take action to authorize Mayor Jones to execute an interlocal agreement with the City of Fort Worth and Fort Worth ISD to provide a crossing guard at Burton Hill Elementary, and the approval of funds not to exceed \$5000 to pay for volunteer insurance or to be used for payment to FWISD to hire a crossing guard under the interlocal agreement. *(Following a meeting with representatives from FWISD, City of Fort Worth and Burton Hill PTO, we have an opportunity to partner with FWISD to provide a portion of the salary for a crossing guard and in the interim pay insurance for a group of volunteers for the remainder of this school year, allowing time to work out the funding sources and details for future school years.)*

**MOTION to authorize Mayor Jones to execute an interlocal agreement with the City of Fort Worth and/or Fort Worth ISD to provide a crossing guard at Burton Hill Elementary, and the approval of funds not to exceed \$5000 to pay for volunteer insurance or to be used for payment to FWISD to hire a crossing guard under the interlocal agreement.**

- **MADE BY:** Phillip Poole. **SECOND:** Michael Dingman.
- **Motion passed** by a vote of 4 Ayes, 0 Nays.

**F. Mayor Jones**

Discuss and take action on the purchase of a new truck for the Public Works Department, at a cost not to exceed \$55,000 of unbudgeted funds. *(The total estimated cost of the truck is \$65,000, of which \$16,000 will be paid with the insurance payout.)*

**MOTION to approve the purchase of a new truck for the Public Works Department, at a cost not to exceed \$55,000 of unbudgeted funds.**

- **MADE BY:** Michael Dingman. **SECOND:** Robert Fitzgerald.
- **Motion passed** by a vote of 4 Ayes, 0 Nays.



**G. Mayor Jones**

Discuss and take action on street repairs along Hawks Creek Ave at a cost not to exceed \$30,000. *(This street repair was not discussed during the budgeting session for this fiscal year; however, the damaged areas need to be repaired before the next budget cycle.)*

**MOTION to approve the street repairs along Hawks Creek Ave at a cost not to exceed \$30,000.**

- **MADE BY:** Robert Fitzgerald. **SECOND:** Michael Dingman.
- **Motion passed** by a vote of 3 Ayes, 0 Nays, 1 Abstained (Griffith)

**EXECUTIVE SESSION:**

**Mayor Jones convened in closed executive session at 8:26 PM to deliberate the following items:**

**A. Consultation with attorney pursuant to Texas Government Code Section 551.071.**

- Receive legal advice and discuss Chapter 171 of Texas Local Government Code regarding conflicts of interest of local public officials.
- Receive legal advice and discuss Chapter 255 of the Election Code related to political advertising.

**B. Consultation with attorney pursuant to Texas Government Code Section 551.072.**

- Receive legal advice and discuss pending litigation in relation to 100 Fairway.
- Receive legal advice and discuss pending litigation in relation to the condemnation process.
- Receive legal advice and discuss pending litigation in relation to Kite Farm.

**Mayor Jones re-convened in open session at 9:05 PM. No action was taken.**

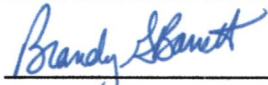
**The meeting was adjourned at 9:05 PM by Mayor Jones.**

**MINUTES APPROVED BY:**



**L. Kelly Jones, Mayor**

**SIGNATURE ATTESTED BY:**



**Brandy G. Barrett, TRMC**  
City Administrator/City Secretary

