

June 24, 2024

6:00 PM

Council Chambers

CALL TO ORDER

CITIZEN COMMENTS

This is an opportunity for citizens to address the board on any matter over which they have authority, whether it is or is not posted on the agenda. The board is not permitted to discuss or take action on any presentations concerning an item not listed on the agenda. Citizens may speak up to three (3) minutes or the time limit determined by the mayor or presiding officer.

ACTION & BRIEFING ITEMS:

- A. Approval of the Minutes** from the CCPD meeting on August 6, 2024.
- B. Discuss and take action to appoint a President.** *(This is an annual appointment, typically made at the first meeting following committee appointments per LGC 363.103.)*
- C. Discuss and take action to appoint a Vice-President.** *(This is an annual appointment, typically made at the first meeting following committee appointments per LGC 363.103.)*
- D. Review and discuss fiscal year to date revenue and expenses.**
- E. Review and discuss fiscal year 2025-2026 preliminary budget.**
- F. The next meeting is scheduled July 10th at 6:00pm.**

ADJOURN

The board reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.

This facility is wheelchair accessible and handicapped parking spaces are available. Requests for accommodations for the hearing impaired must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (817) 710-2526 for assistance.

A quorum of the council or other committees may be present at this meeting; however, no council or other committee discussion or action will be taken. I certify that the above notice was posted on the bulletin board at the Westworth Village City Hall, 311 Burton Hill Road, Westworth Village, Texas on this, the 20th day of June 2025, at 5pm, in accordance with Chapter 551 of the Texas Government Code.



Brandy G. Barrett, TRMC
City Administrator/City Secretary



August 6, 2024

7:00 PM

Council Chambers

ATTENDEES:	Brian Libbey	Chairman
	Chris Measley	Vice Chair
	Lance Rahn	Member
	Teddy Berdan	Member
	JoAnn Rowls	Member
	Justin Harnick	Member
	L. Kelly Jones	Mayor
	Elisa Greubel	Board Secretary
	Brandy Barrett	City Administrator/ Secretary
	Kevin Reaves	Police Chief

ABSENT:	Immy Khan	Member
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CALLED TO ORDER at 7:00pm by Chairman Libbey.

CITIZEN COMMENTS

- There were no citizen comments

ACTION ITEMS:

- A. Approval of the June 20, 2024 meeting minutes.

MOTION to approve the minutes from June 20, 2024 as amended.

- **MADE** by Chris Measley. **SECOND** by Teddy Berdan.
- **Motion passed** by a vote of 6 Ayes and 0 Nays.

- B. Discuss and take action to appoint a Vice President to complete an unexpired term ending September 2024. (The President and Vice-President positions are appointed annually, following Council appointments the Vice-President position is currently vacant.)

- **This item as removed as it was completed at the prior meeting.**

- D. Review and discuss fiscal year to date revenue and expenses.

- **Brandy updated the board on the proposed budget.**

C. PUBLIC HEARING

Chairman Libbey opened the Public Hearing at 8:01 PM to receive citizen comment and input on the proposed FY 2024-2025 proposed budget.

- One citizen spoke.

Chairman Libbey closed the Public Hearing at 8:05 PM.

- E. Discuss and take action on the fiscal year 2024-2025 proposed budget.

- Mayor provided an update on the budget.

MOTION to recommend council approve the budget as presented on August 6th.

- **MADE** by Chris Measley. **SECOND** by Teddy Berdan.
- **Motion passed** by a vote of 5 Ayes and 1 Nay (Berdan).

F. The next meeting will be scheduled as needed.

ADJOURNED 8:09 PM.

MINUTES APPROVED on this 24th day, of June 2025.

Brian Libbey, President

ATTESTED TO BY:

Brandy Barrett, TRMC
City Administrator/ Secretary

ACCT		FYTD 2025	Budget 2025	Proposed 2026	Projected 2027	Projected 2028	Projected		
							CURRENT PROPOSED BUDGET NOTES	FYTD VARIANCE NOTES	Long Term Budget Notes
Crime Control & Prevention Revenue									
	Revenue								
03-500-565001	CCPD Misc	\$ -	\$ -	\$ -	\$ -	\$ -			
03-500-520010	Crime Control Sales Tax	\$ 516,677	\$ 769,593	\$ 766,536	\$ 774,202	\$ 781,944	Rolling actual 12 months		1% increase in sales tax
	Total Revenue	\$ 516,677	\$ 769,593	\$ 766,536	\$ 774,202	\$ 781,944			
Total Crime Control Revenue		\$ 516,677	\$ 769,593	\$ 766,536	\$ 774,202	\$ 781,944			
Crime Control & Prevention Expenses									
	Payroll								
03-630-610001	Salaries	\$ 280,460	\$ 385,708	\$ 376,387	\$ 399,309	\$ 411,289	3% COLA - 1% Merit	Staffing set up and open positions	
03-630-610002	TMRS Retirement	\$ 36,391	\$ 56,704	\$ 55,990	\$ 58,782	\$ 60,278			
03-630-610003	Workers compensation	\$ 12,712	\$ 12,712	\$ 12,552	\$ 12,677	\$ 12,677			
03-630-610004	Unemployment Comp	\$ 950	\$ 720	\$ 720	\$ 720	\$ 800			
03-630-610005	Group Health Insurance	\$ 28,307	\$ 96,000	\$ 96,000	\$ 96,000	\$ 65,000			
03-630-610006	Medicare	\$ 4,350	\$ 6,583	\$ 6,500	\$ 6,824	\$ 6,998			
03-630-610007	FICA Social Security	\$ 971	\$ -	\$ -	\$ -	\$ -			
03-630-610008	Overtime Pay	\$ 15,202	\$ 22,252	\$ 21,715	\$ 21,000	\$ 21,000			
03-630-610009	Cell Phone Allowance	\$ -	\$ -	\$ -	\$ -	\$ -			
03-630-610011	Certification Pay	\$ 12,692	\$ 31,200	\$ 35,700	\$ 35,700	\$ 35,700			
03-630-610013	Holiday Pay	\$ -	\$ 14,835	\$ 14,476	\$ 14,621	\$ 14,621			
	Total Payroll	\$ 392,036	\$ 626,714	\$ 620,040	\$ 645,634	\$ 628,363			

ACCT		FYTD 2025	Budget 2025	Proposed 2026	Projected 2027	Projected 2028	Projected		
							CURRENT PROPOSED BUDGET NOTES	FYTD VARIANCE NOTES	Long Term Budget Notes
Equipment									
03-630-625045	Tasers	\$ -	\$ -	\$ 35,000	\$ -	\$ -	Tazer upgrade at end of life - every 5 yrs		Tazer upgrade - every 5 years
03-630-625046	Technology Replacement	\$ 27,523	\$ 35,400	\$ 5,400	\$ 6,000	\$ 6,000			
03-630-625049	Police Units/Camera System	\$ 14,468	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000		Units on back order - payment pending delivery	new vehicle & equipment for vehicle
03-630-625050	Weapons	\$ -	\$ -	\$ 100,000	\$ -	\$ -	- FY26 new guns and red dot sights		
Total Equipment		\$ 41,991	\$ 110,400	\$ 215,400	\$ 81,000	\$ 81,000			
Professional Services									
03-630-630014	Admin Services	\$ -	\$ 15,000	\$ 15,000	\$ 20,000	\$ 20,000	Pending August transfer		Pending August transfer
Total Professional Services		\$ -	\$ 15,000	\$ 15,000	\$ 20,000	\$ 20,000			
Miscellaneous									
03-630-635008	Uniforms	\$ 3,454	\$ 7,000	\$ 7,000	\$ 7,500	\$ 7,500			
03-630-635103	Community Relations	\$ 10,862	\$ 15,000	\$ 16,000	\$ 16,250	\$ 16,250		Spring Picnic posting pending	Citywide events
03-630-635123	Service Fees (Data/Cell)	\$ 5,098	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000			
Total Miscellaneous		\$ 19,415	\$ 32,000	\$ 33,000	\$ 33,750	\$ 33,750			
Information Technology									
03-630-660004	Third Party Provider	\$ 22,990	\$ 8,000	\$ 8,250	\$ 8,000	\$ 8,250			
03-630-660005	Maintenance Contracts	\$ 33,505	\$ 65,000	\$ 81,470	\$ 81,470	\$ 82,970	Pending Motorola payments	FLOCK camera system & Blue Voice app	added \$1500 annual increase in speed trailer/sign software
Total Information Technology		\$ 56,495	\$ 73,000	\$ 89,720	\$ 89,470	\$ 91,220			
Total Crime Control Expenses		\$ 509,938	\$ 857,114	\$ 973,160	\$ 869,854	\$ 854,333			
Net Crime Control & Prevention District		\$ 6,739	\$ (87,521)	\$ (206,624)	\$ (95,652)	\$ (72,389)			
Projected Running total of Reserve Funding:		\$577,100	\$ 489,579	\$ 282,955	\$ 187,303	\$ 114,914			