

CALL TO ORDER AND INTRODUCTION OF NEW MEMBERS

CITIZEN COMMENTS

This is an opportunity for citizens to address the board on any matter over which they have authority, whether it is or is not posted on the agenda. The board is not permitted to discuss or take action on any presentations concerning an item not listed on the agenda. Citizens may speak up to three (3) minutes or the time limit determined by the mayor or presiding officer.

ACTION & BRIEFING ITEMS:

- A. Approval of the June 8, 2023, meeting minutes.
- B. Public Hearing to receive citizen comments and input on the CCPD budget for FY23-24.
- C. Discuss and take action **on the CCPD budget for FY23-24.**
- D. The next meeting will be scheduled as needed.

ADJOURN

The board reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.

This facility is wheelchair accessible and handicapped parking spaces are available. Requests for accommodations for the hearing impaired must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (817) 710-2526 for assistance.

A quorum of the council or other committees may be present at this meeting; however, no council or other committee discussion or action will be taken. I certify that the above notice was posted on the bulletin board at the Westworth Village City Hall, 311 Burton Hill Road, Westworth Village, Texas on this, the 3rd day of July 2023, by 5pm, in accordance with Chapter 551 of the Texas Government Code.



Brandy G. Barrett, TRMC
City Administrator/City Secretary





ATTENDEES:	Brian Libbey	President
	Michael Dingman	Vice President
	Lance Rahn	Member
	Robert Fitzgerald	Member
	JoAnn Rowls	Member
	Chris Measley	Member
	L. Kelly Jones	Mayor
	Brandy Barrett	City Administrator/ Secretary
	Kevin Reaves	Police Chief
ABSENT:	Elisa Greubel	Board Secretary

CALLED TO ORDER at 6:00pm by Councilman Brian Libbey and an introduction of committee members.

CITIZEN COMMENTS

- There were no citizen comments.

ACTION ITEMS:

- A. Approval of the May 9, 2023, meeting minutes.

MOTION to approve the minutes from May 9, 2023.

MADE by Michael Dingman. SECOND by Chris Measley.

Motion passed by a vote of 6 Ayes and 0 Nays.

- B. Chairman Libbey opened a public hearing at 6:08pm to receive citizen comments and input regarding traffic on Koldin and Casstevens.
Chief Reaves provided a brief history of the actions on Koldin Lane and possible solutions.

Comments were received from:

- Joe Briones, 115 Koldin Lane
- Mayor Jones, 17 Trinity Oaks Rd
- Anita Gray, 111 Koldin Lane (submitted and read in her absence)

Chairman Libbey closed the public hearing at 6:15pm.

- C. Review and discuss citizen concerns regarding traffic on Koldin and Casstevens.
No action was taken on this discussion item.

- D. Review and discuss city crosswalks.
Discussion included painting all the crosswalks and looking at the Burton Hill Road crosswalks. Chief Reaves will review putting a crosswalk at Tanny and White Settlement. No action was taken on this discussion item.

- E. Review and discuss the CCPD budget for FY23-24.
Ms. Barrett and Chief Reaves provided a detailed review of the budget and answered questions from the Board. It was announced that a public hearing would take place regarding the budget at the next meeting prior to the Board taking action. No action was taken on this discussion item.

- F. The next meeting is scheduled for July 6th at 6pm.

ADJOURNED 6:48 PM.

MINUTES APPROVED on this day, the 6th day of July 2023.

Brian Libbey, President

ATTESTED TO BY:

Brandy Barrett, TRMC
City Administrator/ Secretary

CITY OF WESTWORTH VILLAGE
FY 2023-2024 BUDGET DETAIL (PROPOSED)

ACCT	Budget 2023	FTTD 2023	Proposed 2024	Proposed 2025	Proposed 2026	Proposed 2027	Proposed 2028	Proposed 2029	Proposed 2030	Proposed 2031	Proposed 2032	Proposed 2033	Proposed 2034
Crime Control & Prevention Revenue													
Revenue													
03-500-520010													
Crime Control Sales Tax	\$ 652,333	\$ 491,144	\$ 663,910	\$ 670,549	\$ 670,549	\$ 677,255	\$ 677,255	\$ 684,027	\$ 690,868	\$ 690,868	\$ 697,776	\$ 697,776	\$ 704,754
Total Revenue	\$ 652,333	\$ 491,144	\$ 663,910	\$ 670,549	\$ 670,549	\$ 677,255	\$ 677,255	\$ 684,027	\$ 690,868	\$ 690,868	\$ 697,776	\$ 697,776	\$ 704,754
Total Crime Control Revenue	\$ 652,333	\$ 491,144	\$ 663,910	\$ 670,549	\$ 670,549	\$ 677,255	\$ 677,255	\$ 684,027	\$ 690,868	\$ 690,868	\$ 697,776	\$ 697,776	\$ 704,754
Crime Control & Prevention Expenses													
Payroll													
03-630-610001	\$ 297,980	\$ 164,973	\$ 313,511	\$ 329,186	\$ 345,645	\$ 359,471	\$ 373,850	\$ 385,066	\$ 396,617	\$ 408,516	\$ 420,771	\$ 433,295	\$ 446,396
Salaries	\$ 45,601	\$ 22,123	\$ 47,168	\$ 49,126	\$ 51,182	\$ 52,909	\$ 54,705	\$ 56,106	\$ 57,549	\$ 59,035	\$ 60,565	\$ 62,142	\$ 63,766
03-630-610002	\$ 10,223	\$ 10,000	\$ 10,574	\$ 10,574	\$ 10,574	\$ 10,574	\$ 10,574	\$ 10,574	\$ 10,574	\$ 10,574	\$ 10,574	\$ 10,574	\$ 10,574
Workers Retirement	\$ 720	\$ 694	\$ 720	\$ 720	\$ 720	\$ 800	\$ 800	\$ 800	\$ 825	\$ 825	\$ 900	\$ 900	\$ 900
03-630-610003	\$ 60,000	\$ 24,344	\$ 60,000	\$ 60,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 68,000	\$ 68,000	\$ 68,000	\$ 70,000	\$ 70,000	\$ 70,000
Workers compensation	\$ 5,294	\$ 2,609	\$ 5,476	\$ 5,703	\$ 5,942	\$ 6,142	\$ 6,351	\$ 6,513	\$ 6,681	\$ 6,854	\$ 7,031	\$ 7,214	\$ 7,403
03-630-610004	\$ 17,191	\$ 6,396	\$ 18,087	\$ 18,087	\$ 18,087	\$ 18,087	\$ 18,087	\$ 18,087	\$ 18,087	\$ 18,087	\$ 18,087	\$ 18,087	\$ 18,087
Group Health Insurance	\$ 2,220	\$ 1,165	\$ 2,220	\$ 2,220	\$ 2,220	\$ 2,220	\$ 2,220	\$ 2,220	\$ 2,220	\$ 2,220	\$ 2,220	\$ 2,220	\$ 2,220
03-630-610005	\$ 35,700	\$ 10,623	\$ 31,200	\$ 31,200	\$ 31,200	\$ 31,200	\$ 31,200	\$ 31,200	\$ 31,200	\$ 31,200	\$ 31,200	\$ 31,200	\$ 31,200
Medicare	\$ 12,007	\$ -	\$ 12,632	\$ 12,632	\$ 12,632	\$ 12,632	\$ 12,632	\$ 12,632	\$ 12,632	\$ 12,632	\$ 12,632	\$ 12,632	\$ 12,632
03-630-610006	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Medicaid	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
03-630-610007	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FICA Social Security	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
03-630-610008	\$ 1,165	\$ 2,220	\$ 2,220	\$ 2,220	\$ 2,220	\$ 2,220	\$ 2,220	\$ 2,220	\$ 2,220	\$ 2,220	\$ 2,220	\$ 2,220	\$ 2,220
Call Phone Allowance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
03-630-610009	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Holiday Pay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
03-630-610011	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Holiday Pay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
03-630-610013	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
STEP Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
03-630-610015	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
STEP Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Payroll	\$ 486,936	\$ 242,928	\$ 501,589	\$ 519,449	\$ 543,203	\$ 559,036	\$ 575,419	\$ 591,198	\$ 604,386	\$ 617,943	\$ 633,982	\$ 648,265	\$ 663,179
Equipment													
03-630-625045	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tasers	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
03-630-625046	\$ 5,400	\$ 4,915	\$ 5,400	\$ 25,400	\$ 5,400	\$ 6,000	\$ 6,000	\$ 156,000	\$ 6,000	\$ 7,000	\$ 167,000	\$ 7,000	\$ 7,000
Technology/Replacement	\$ 63,000	\$ 29,443	\$ 73,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
03-630-625049	\$ 68,400	\$ 34,358	\$ 78,400	\$ 100,400	\$ 115,400	\$ 81,000	\$ 231,000	\$ 86,000	\$ 86,000	\$ 87,000	\$ 247,000	\$ 87,000	\$ 87,000
Police Unit/Camera System	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Equipment	\$ 73,800	\$ 34,358	\$ 78,400	\$ 100,400	\$ 115,400	\$ 81,000	\$ 231,000	\$ 86,000	\$ 86,000	\$ 87,000	\$ 247,000	\$ 87,000	\$ 87,000
Professional Services													
03-630-630014	\$ 15,000	\$ -	\$ 15,000	\$ 15,000	\$ 15,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000
Admin Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Professional Services	\$ 15,000	\$ -	\$ 15,000	\$ 15,000	\$ 15,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000
Miscellaneous													
03-630-635008	\$ 7,000	\$ 4,683	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
Uniforms	\$ 13,000	\$ 14,574	\$ 13,000	\$ 16,000	\$ 16,000	\$ 16,250	\$ 16,250	\$ 16,250	\$ 16,250	\$ 16,500	\$ 16,500	\$ 16,500	\$ 16,500
03-630-635103	\$ 6,000	\$ 4,438	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
Community Relations	\$ 26,000	\$ 23,695	\$ 26,000	\$ 29,000	\$ 29,000	\$ 29,750	\$ 29,750	\$ 29,750	\$ 29,750	\$ 30,500	\$ 30,500	\$ 30,500	\$ 30,500
03-630-635123	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Service Fees (Data cards)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Miscellaneous	\$ 7,000	\$ 4,683	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
Information Technology													
03-630-660004	\$ 7,400	\$ 7,511	\$ 7,400	\$ 8,000	\$ 8,000	\$ 8,250	\$ 8,250	\$ 8,250	\$ 8,250	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500
Third Party Provider	\$ 61,500	\$ 64,651	\$ 60,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000
03-630-660005	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance Contracts	\$ 68,900	\$ 72,163	\$ 67,400	\$ 73,000	\$ 73,000	\$ 73,250	\$ 73,250	\$ 73,250	\$ 73,250	\$ 73,500	\$ 73,500	\$ 73,500	\$ 73,500
Total Information Technology	\$ 75,900	\$ 79,174	\$ 74,400	\$ 81,000	\$ 81,000	\$ 81,500	\$ 81,500	\$ 81,500	\$ 81,500	\$ 83,000	\$ 83,000	\$ 83,000	\$ 83,000
Total Crime Control Expenses	\$ 665,236	\$ 373,144	\$ 686,399	\$ 736,849	\$ 775,603	\$ 763,036	\$ 929,419	\$ 800,198	\$ 813,386	\$ 830,943	\$ 1,006,982	\$ 861,365	\$ 876,179
Net Crime Control & Prevention District	\$ (12,904)	\$ 118,000	\$ (24,478)	\$ (66,300)	\$ (105,054)	\$ (85,781)	\$ (252,165)	\$ (116,171)	\$ (122,518)	\$ (140,075)	\$ (309,205)	\$ (163,589)	\$ (171,425)
Projected Running Total of Reserve Funding:	\$ 515,073	\$ 126,265	\$ 59,965	\$ (45,089)									

Long Term Budget Notes

Rolling 12 months back of actual sales less 10%

Taser upgrade - End of Life in 2026
Radio maintenance / RWC and MVARS every 5yrs
new vehicle & equipment for vehicle
Increase in benefit administration cost