



CALL TO ORDER

CITIZEN COMMENTS

This is an opportunity for citizens to address the board on any matter posted on the agenda or over which the board has authority. Citizens may speak up to three (3) minutes or the time limit determined by the presiding officer.

PUBLIC HEARING, BRIEFING AND ACTION ITEMS:

- A. Approval of the Minutes** from the WRA meeting on July 13, 2021.
- B.** Review and discuss the proposed Fiscal Year 2022-2023 WRA budget. *(This is the first review of the proposed budget, the second will occurred at the July 7th meeting following a public hearing.)*
- C.** Discuss the need for development questions to be considered for the upcoming citywide survey.
- D.** Next meeting is scheduled for July 7th.

ADJOURN

The WRA Board reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meeting Act. A quorum of other committee, board and commission members may be present at this meeting; no action will be taken by them.

This facility is wheelchair accessible and handicapped parking spaces are available. Requests for accommodations for the hearing impaired must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (817) 710-2526 for assistance.

A quorum of the council will be present at this meeting; however, no council discussion or action will be taken. I certify that the above notice was posted on the bulletin board at the Westworth Village City Hall, 311 Burton Hill Road, Westworth Village, Texas on this, the 28th day of May 2022, at 5pm, in accordance with Chapter 551 of the Texas Government Code.

Brandy G. Barrett, TRMC
City Administrator/City Secretary





Tuesday, July 13, 2021

6:00 PM

Council Chambers

Table with 2 columns: Role and Name. Includes President (Melissa Huffman), Vice-President (Michael Dingman), Board Members (Brian Libbey, Abraham Elizondo, Halden Griffith), Board Treasurer (Melva Campbell), Board Secretary (Tiffany Aller), City Administrator/ Secretary (Brandy Barrett), Mayor (Kelly Jones), and Police Chief (Kevin Reaves).

ABSENT:

CALLED TO ORDER at 6:00 PM by President Melissa Huffman.

CITIZEN COMMENTS:

- No citizen comments were made.

ACTION ITEMS

A. Approval of the minutes from the WRA Meeting on July 14, 2020. MOTION to approve the minutes of the WRA Meeting on July 14, 2020.

- MADE BY Tiffany Aller. SECOND: Abe Elizondo. Motion passed by a vote of 7 Ayes and 0 Nays.

B. Approval of the minutes from WRA Meeting on June 22, 2021. MOTION to approve the minutes of the WRA Meeting on June 22, 2021.

- MADE BY Michael Dingman. SECOND: Tiffany Aller. Motion passed by a vote of 7 Ayes and 0 Nays.

C. PUBLIC HEARING

President Huffman opened the Public Hearing at 6:01 PM to receive citizen input on the proposed Fiscal Year 2021-2022 WRA budget.

There were no comments received.

President Aller closed the Public Hearing at 6:02 PM.

D. Discuss and take action on the proposed Fiscal Year 2021-2022 WRA budget. (This is the second review of the proposed budget, the first occurred at the June 22nd meeting.)

MOTION to approve the proposed Fiscal Year 2021-2022 WRA budget

MADE BY Tiffany Aller. SECOND: Michael Dingman.

- Motion passed by a vote of 7 Ayes and 0 Nays.

E. Next WRA meeting will be scheduled as needed.

ADJOURNED at 6:04 PM by President Huffman.

MINUTES APPROVED BY on this, the 31st day of May 2022.

Melissa Huffman, President

SIGNATURE ATTESTED BY:

Brandy G. Barrett,
City Administrator/ City Secretary

**CITY OF WESTWORTH VILLAGE
FY 2022-2023 BUDGET DETAIL (PROPOSED)**

ACCT		Actual 2017	Actual 2018	Actual 2019	Actual 2020	Budget 2021	Budget 2022	Proposed 2023	
Economic Development Sales Tax Fund (WRA) Revenue									
	Sales Tax								
08-500-520010	WRA Sales Tax	\$ 255,433	\$ 264,107	\$ 297,520	\$ 307,815	\$ 300,310	\$ 326,166	\$ 326,166	same rate at FY22 - no increased proposed at this time
	Total Sales Tax	\$ 255,433	\$ 264,107	\$ 297,520	\$ 307,815	\$ 300,310	\$ 326,166	\$ 326,166	
	Additional Revenue								
08-500-525011	Interest Earned	\$ 1,179	\$ 2,525	\$ 3,339	\$ 1,213	\$ 3,000	\$ 1,000	\$ 1,000	
	Total Additional Revenue	\$ 1,179	\$ 2,525	\$ 3,339	\$ 1,213	\$ 3,000	\$ 1,000	\$ 1,000	
	Miscellaneous Revenue								
08-500-565001	Misc Revenue	\$ 686	\$ 780	\$ 843	\$ 49,926	\$ 850	\$ 100,000	\$ -	
08-500-565010	Sale of WRA Property	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
08-500-565011	Transfer from WRA Money Market					\$ 450,000	\$ 450,000	\$ -	No new parks
	Total Miscellaneous Revenue	\$ 686	\$ 780	\$ 843	\$ 49,926	\$ 450,850	\$ 550,000	\$ -	
Total WRA Revenue		\$ 257,298	\$ 267,412	\$ 301,702	\$ 358,955	\$ 754,160	\$ 877,166	\$ 327,166	
Economic Development Sales Tax Fund (WRA) Expenses									
Building Parks & Landscape Expenses									
	Payroll								
08-607-610001	Salaries	\$ 62,806	\$ 52,863	\$ 80,588	\$ 86,650	\$ 81,500	\$ 60,590	\$ 64,079	
08-607-610002	TMRS Retirement	\$ 8,685	\$ 7,650	\$ 11,548	\$ 11,304	\$ 11,000	\$ 6,077	\$ 6,431	
08-607-610003	Workers Compensation	\$ 1,614	\$ 2,039	\$ 2,606	\$ 2,260	\$ 2,650	\$ 2,047	\$ 2,162	
08-607-610004	Unemployment Comp	\$ 25	\$ 324	\$ 377	\$ 21	\$ 400	\$ 288	\$ 288	
08-607-610005	Group Health Insurance	\$ 15,459	\$ 10,585	\$ 20,873	\$ 20,677	\$ 21,000	\$ 8,700	\$ 12,000	
08-607-610006	Medicare	\$ 1,026	\$ 853	\$ 1,294	\$ 1,268	\$ 1,300	\$ 932	\$ 984	
08-607-610008	Overtime Pay	\$ 8,447	\$ 630	\$ 11,023	\$ 8,835	\$ 3,700	\$ 3,245	\$ 3,374	
08-607-610009	Cell Phone Allowance	\$ 420	\$ -	\$ 840	\$ 840	\$ 980	\$ 420	\$ 420	
08-607-610011	Certification Pay			\$ 300	\$ 300	\$ 300	\$ -	\$ -	
08-607-610013	Holiday Pay					\$ 1,300	\$ 779	\$ 810	
	Total Payroll	\$ 98,482	\$ 74,944	\$ 129,450	\$ 132,154	\$ 124,130	\$ 83,077	\$ 90,549	

**CITY OF WESTWORTH VILLAGE
FY 2022-2023 BUDGET DETAIL (PROPOSED)**

ACCT		Actual 2017	Actual 2018	Actual 2019	Actual 2020	Budget 2021	Budget 2022	Proposed 2023	2023 Budget notes
	Equipment								
08-607-625001	Equipment	\$ 219	\$ 850	\$ -	\$ 642	\$ 10,000	\$ 10,000	\$ 2,000	weed eater, chain saw etc.
08-607-625004	Equipment Maintenance	\$ 522	\$ 307	\$ 1,500	\$ -	\$ 500	\$ 500	\$ 500	
08-607-625007	Small Tools	\$ -	\$ -	\$ 500	\$ -	\$ 500	\$ 500	\$ 500	special playground equipment tools (tamper resistant)
08-607-625008	City Parks					\$ 450,000	\$ 550,000	\$ -	
	Total Equipment	\$ 741	\$ 1,157	\$ 2,000	\$ 642	\$ 461,000	\$ 561,000	\$ 3,000	
	Professional Services								
08-607-630017	City Landscape Maintenance	\$ -	\$ -	\$ -	\$ 19,800	\$ 30,000	\$ 60,000	\$ 60,000	New quotes pending after park is installed
08-607-6300XX	Storage space; equipment/records						\$ 26,000	\$ 26,000	Server and storage fees
	Total Professional Services	\$ -	\$ -	\$ -	\$ 19,800	\$ 30,000	\$ 86,000	\$ 86,000	
	Vehicle Expense								
08-607-640001	Gasoline	\$ 2,000	\$ 50	\$ 2,000	\$ 115	\$ 2,000	\$ 2,000	\$ 2,000	
08-607-640002	Vehicle/Equipment Maint	\$ 500	\$ 523	\$ 500	\$ -	\$ 500	\$ 500	\$ 500	
	Total Vehicle Expense	\$ 2,500	\$ 573	\$ 2,500	\$ 115	\$ 2,500	\$ 2,500	\$ 2,500	
	Capital Expense								
08-607-650003	Equipment Rental	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ 3,000	\$ 3,000	
	Total Capital Expense	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ 3,000	\$ 3,000	
Total Building Parks & Landscape Expenses		\$ 102,723	\$ 77,674	\$ 134,950	\$ 132,912	\$ 618,630	\$ 735,577	\$ 185,049	

**CITY OF WESTWORTH VILLAGE
FY 2022-2023 BUDGET DETAIL (PROPOSED)**

ACCT		Actual 2017	Actual 2018	Actual 2019	Actual 2020	Budget 2021	Budget 2022	Proposed 2023
WRA Administration Expenses								
	Payroll							
08-680-610001	Salaries	\$ 28,600	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
	Total Payroll	\$ 28,600	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
	Professional Services							
08-680-630002	Legal & Professional	\$ 52,410	\$ 20,656	\$ 17,304	\$ 50,325	\$ 20,000	\$ 50,000	\$ 50,000
08-680-630005	Audit Expense	\$ 6,000	\$ 6,350	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
08-680-630016	Bank Fees	\$ 36	\$ 36	\$ 33		\$ -	\$ -	\$ -
	Total Professional Services	\$ 58,446	\$ 27,042	\$ 23,337	\$ 56,325	\$ 26,000	\$ 56,000	\$ 56,000
	Miscellaneous							
08-680-635001	Miscellaneous Expense	\$ 3,891	\$ -	\$ -	\$ 188,422	\$ 1,000	\$ 5,000	\$ 30,000
08-680-635022	Transfer to the City	\$ 525,561	\$ 250,000	\$ 200,000	\$ 355,864	\$ 115,000	\$ -	\$ -
08-680-635026	Transfer to HCGC			\$ -	\$ -	\$ -	\$ -	\$ -
	Total Miscellaneous	\$ 529,452	\$ 250,000	\$ 200,000	\$ 544,286	\$ 116,000	\$ 5,000	\$ 30,000
	Debt Service							
08-680-655001	Principal Expense (CO's)	\$ 262,000	\$ 275,000	\$ 143,000	\$ -	\$ -	\$ -	\$ -
08-680-655002	Interest Expense (CO's)	\$ 27,751	\$ 15,030	\$ 2,559	\$ -	\$ -	\$ -	\$ -
	Total Debt Service	\$ 289,751	\$ 290,030	\$ 145,559	\$ -	\$ -	\$ -	\$ -
Total WRA Admin Expenses		\$ 906,249	\$ 587,072	\$ 388,895	\$ 620,611	\$ 162,000	\$ 81,000	\$ 106,000
Total WRA Expenses		\$ 1,008,972	\$ 664,746	\$ 523,845	\$ 753,523	\$ 780,630	\$ 816,577	\$ 291,049
Net Total WRA		\$ (751,674)	\$ (397,334)	\$ (222,143)	\$ (394,568)	\$ (26,471)	\$ 60,589	\$ 36,118

2023 Budget notes

Golf Course Project

Golf Course Project