

CALL TO ORDER

CITIZEN COMMENTS

This is an opportunity for citizens to address the board on any matter over which they have authority, whether it is or is not posted on the agenda. The board is not permitted to discuss or take action on any presentations concerning an item not listed on the agenda. Citizens may speak up to three (3) minutes or the time limit determined by the mayor or presiding officer.

ACTION & BRIEFING ITEMS:

- A. Approval of the August 16, 2022, meeting minutes.
- B. Receive briefing on TXDOTs progress on 183 at Koldin and Casstevens.
- C. Public Hearing to receive citizen comment and input on the proposed FY 2022-2023 CCPD budget.
- D. Discuss and take action on the proposed FY 2022-2023 CCPD budget. *(On September 20th the city council will hold a Public Hearing will be held prior to setting the tax rate and acting on the city budgets.)*
- E. The next meeting will be scheduled as needed.

ADJOURN

The board reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.

This facility is wheelchair accessible and handicapped parking spaces are available. Requests for accommodations for the hearing impaired must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (817) 710-2526 for assistance.

A quorum of the council or other committees may be present at this meeting; however, no council or other committee discussion or action will be taken. I certify that the above notice was posted on the bulletin board at the Westworth Village City Hall, 311 Burton Hill Road, Westworth Village, Texas on this, the 19th day of August 2022, by 5pm, in accordance with Chapter 551 of the Texas Government Code.



Brandy G. Barrett, TRMC
City Administrator/City Secretary



Thursday, August 11, 2022

6:00 PM

Council Chambers

ATTENDEES:

Tiffany Aller	President
Brian Libbey	Member
Michael Dingman	Member
Lance Rahn	Member
Robert Fitzgerald	Member
JoAnn Rowls	Member
Elisa Greubel	Board Secretary
L. Kelly Jones	Mayor
Brandy Barrett	City Administrator/ Secretary
Kevin Reaves	Police Chief

ABSENT:

CALLED TO ORDER at 6:00pm by President Tiffany Aller.

CITIZEN COMMENTS

- There were no citizen comments

ACTION ITEMS:

- A.** Approval of the April 19, 2022, meeting minutes.
MOTION to approve the minutes from April 19, 2022.
MADE by Mike Dingman. **SECOND** by Robert Fitzgerald.
Motion passed by a vote of 6 Ayes and 0 Nays.
- B.** Receive briefing, from Chief Reaves, regarding implemented safety measures and action plans at Burton Hill Elementary school, in the wake of the Uvalde shooting and related officer training.
Chief Reaves informed the board about the comprehensive ALERT training program that the department recently participated in and answered questions regarding this program.
- C.** Receive briefing on TXDOTs progress on 183 at Koldin and Casstevens.
Ms. Barrett informed the board that she has not heard back from TXDOT regarding their decision on the project.
- D.** Discuss the need for public safety questions to be considered for the upcoming citywide survey.
Ms. Barrett requested the board submit their questions individually to her by September 30th.
- E.** Review and discuss the proposed FY 2022-2023 CCPD budget. (*On August 23rd a Public Hearing will be held prior to the CCPD Board taking action on the proposed budget.*)
Chief Reaves briefed the board on the proposed CCPD budget and Brandy answered their questions.

F. The next meeting is scheduled for August 23, 2022 at 6:00 PM.

ADJOURNED 6:26 PM.

MINUTES APPROVED on this day, the 23rd day of August 2022.

Tiffany Aller, President

ATTESTED TO BY:

Elisa Greubel, Board Secretary

CRIME CONTROL & PREVENTION DISTRICT FUND

Crime Control and Prevention District is funded by a ½ cent citizen-authorized sales tax. The current sales tax is scheduled to expire on September 30, 2024, and must be placed on the ballot for a re-authorization vote every 20 years; therefore, it will be on the May 2024 ballot. Expenses are restricted, and this account typically funds five full-time police positions, police vehicle purchases, uniforms, community relations activities, and various equipment maintenance contracts. Payroll includes a five percent cost of living and merit adjustment, certification pay for police officers, 12% TMRS rate, and \$1000/month city paid insurance benefit.

Crime Control and Prevention District Fund Overview

	Actual 2019	Actual 2020	Actual 2021	Projected 2022	Budget 2023
CCPD Fund Revenue					
Revenue	\$ 592,518	\$ 612,668	\$ 728,855	\$ 647,996	\$ 652,333
Additional Revenue	\$ 6	\$ 2	\$ -	\$ 1	\$ -
Total Revenue	\$ 592,524	\$ 612,670	\$ 728,855	\$ 647,997	\$ 652,333
CCPD Fund Expenses					
Payroll	\$ 467,431	\$ 421,630	\$ 487,188	\$ 449,297	\$ 486,935
Equipment	\$ 1,481	\$ 63,308	\$ 58,240	\$ 97,842	\$ 68,400
Professional Service	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 15,000
Misc	\$ 22,617	\$ 23,242	\$ 20,330	\$ 25,316	\$ 26,000
Capital Expense	\$ 418	\$ -	\$ -	\$ -	\$ -
Information Tech	\$ 59,126	\$ 61,235	\$ 70,390	\$ 59,081	\$ 68,900
Total Expenses	\$ 561,073	\$ 579,414	\$ 646,148	\$ 641,536	\$ 665,235

Goals and Objectives:

(see Police Fund Goals and Objectives)

Performance Indicators:

(see Police Fund Performance Indicators)

Crime Control and Prevention Districts Fund Details

ACCT		Actual 2019	Actual 2020	Actual 2021	Budget 2022	Projected 2022	Budget 2023
Crime Control & Prevention Revenue							
Revenue							
03-500-520010	Crime Control Sales Tax	\$ 592,518	\$ 612,668	\$ 728,855	\$ 647,996	\$ 647,996	\$ 652,333
	Total Revenue	\$ 592,518	\$ 612,668	\$ 728,855	\$ 647,996	\$ 647,996	\$ 652,333
Additional Revenue							
03-500-525003	Texpool Interest	\$ 6	\$ 2	\$ -	\$ 25	\$ 1	\$ -
	Total Additional Revenue	\$ 6	\$ 2	\$ -	\$ 25	\$ 1	\$ -
Total Crime Control Revenue		\$ 592,524	\$ 612,670	\$ 728,855	\$ 648,021	\$ 647,997	\$ 652,333
Crime Control & Prevention Expenses							
Payroll							
03-630-610001	Salaries	\$ 304,024	\$ 290,369	\$ 335,084	\$ 287,227	\$ 287,227	\$ 297,980
03-630-610002	TMRS Retirement	\$ 44,145	\$ 38,480	\$ 46,146	\$ 43,339	\$ 43,339	\$ 45,601
03-630-610003	Workers compensation	\$ 8,967	\$ 8,005	\$ 8,867	\$ 9,716	\$ 9,716	\$ 10,223
03-630-610004	Unemployment Comp	\$ 972	\$ 45	\$ 864	\$ 720	\$ 720	\$ 720
03-630-610005	Group Health Insurance	\$ 49,653	\$ 48,222	\$ 51,685	\$ 43,500	\$ 43,500	\$ 60,000
03-630-610006	Medicare	\$ 4,971	\$ 4,296	\$ 4,950	\$ 5,031	\$ 5,031	\$ 5,294
03-630-610007	FICA Social Security	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
03-630-610008	Overtime Pay	\$ 35,292	\$ 13,814	\$ 20,285	\$ 16,571	\$ 16,571	\$ 17,191
03-630-610009	Cell Phone Allowance	\$ 2,345	\$ 2,275	\$ 2,380	\$ 2,220	\$ 2,220	\$ 2,220
03-630-610011	Certification Pay	\$ 17,061	\$ 16,123	\$ 16,927	\$ 29,400	\$ 29,400	\$ 35,700
03-630-610013	Holiday Pay			\$ -	\$ 11,573	\$ 11,573	\$ 12,007
03-630-610015	STEP Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Payroll	\$ 467,431	\$ 421,630	\$ 487,188	\$ 449,297	\$ 449,297	\$ 486,935
Equipment							
03-630-625045	Tasers	\$ 1,481	\$ 1,500	\$ -	\$ -	\$ -	\$ -
03-630-625046	Technology Replacement	\$ -	\$ -	\$ -	\$ 5,400	\$ 33,415	\$ 5,400
03-630-625049	Police Units/Camera System	\$ -	\$ 61,808	\$ 58,240	\$ 58,000	\$ 64,427	\$ 63,000
	Total Equipment	\$ 1,481	\$ 63,308	\$ 58,240	\$ 63,400	\$ 97,842	\$ 68,400
Professional Services							
03-630-630014	Admin Services	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 15,000
	Total Professional Services	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 15,000
Miscellaneous							
03-630-635008	Uniforms	\$ 4,667	\$ 8,910	\$ 6,296	\$ 7,000	\$ 7,000	\$ 7,000
03-630-635103	Community Relations	\$ 12,023	\$ 8,682	\$ 10,178	\$ 13,000	\$ 13,000	\$ 13,000
03-630-635123	Service Fees (Data cards)	\$ 5,926	\$ 5,651	\$ 3,856	\$ 5,000	\$ 5,316	\$ 6,000
	Total Miscellaneous	\$ 22,617	\$ 23,242	\$ 20,330	\$ 25,000	\$ 25,316	\$ 26,000
Capital Expense							
03-630-650028	Weapon Cleaning	\$ 418	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Capital Expense	\$ 418	\$ -	\$ -	\$ -	\$ -	\$ -
Information Technology							
03-630-660004	Third Party Provider	\$ 7,317	\$ 9,226	\$ 7,049	\$ 7,400	\$ 7,336	\$ 7,400
03-630-660005	Maintenance Contracts	\$ 51,809	\$ 52,009	\$ 63,341	\$ 58,226	\$ 51,744	\$ 61,500
	Total Information Technology	\$ 59,126	\$ 61,235	\$ 70,390	\$ 65,626	\$ 59,081	\$ 68,900
Total Crime Control Expenses		\$ 561,073	\$ 579,414	\$ 646,148	\$ 613,323	\$ 641,536	\$ 665,235
Net Crime Control & Prevention District		\$ 31,451	\$ 33,255	\$ 82,706	\$ 34,698	\$ 6,461	\$ (12,902)